



*We will enhance community and quality of life through people, parks and programs.*

**Business Development Team: Business Planning for Civic Center**  
**Wednesday, March 16, 2016, 12:30 p.m.**  
**Conference Room, Civic Center**  
**1213 W. Civic Center Drive**  
**Traverse City, Michigan 49686**  
**AGENDA**

**General Meeting Policies:** Please turn off all cell phones or switch them to silent mode. Any person may make a video, audio, or other record of this meeting. Standing equipment, cords, or portable microphones must be located to not block audience view. If you need auxiliary assistance, contact 231-922-4780 or TDD 231-922-4412.

**Members**

Chair: Alisa Kroupa; Vice Chair: Kevin McElyea; Pete Albers; Jeri LeRoi; Rodetta Harrand

- I. Call to Order
- II. Roll Call
- III. Public Comment

Any person shall be permitted to address the Parks and Recreation Commission, which is required to be open to the public under the provision of the Michigan Open Meetings Act, as amended (MCLA 15.261, et.seq.). Public comment shall be carried out in accordance with the following Board Rules and Procedures:

- Any person wishing to address the Board shall state his or her name and address.
- No person shall be allowed to speak more than once on the same matter, excluding Commissioners' questions. The President shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes. The President may, at his or her discretion, extend the amount of time any person is allowed to speak.

- IV. Approval of Minutes, February 24, 2016 Business Development Team Meeting
- V. Approval of/Additions to Agenda
- VI. Playground Design Preliminary Review; Preparation for Grant Funding
- VII. Updates
- VIII. Second Public Comment (Please refer to rules above.)
- IX. Notices and Team Member Comments
- X. Adjournment



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**Business Development Team: Business Planning for Civic Center**

**Wednesday, February 24, 2016, 12:30 p.m.**

**Conference Room, Civic Center**

**1213 W. Civic Center Drive**

**Traverse City, Michigan 49686**

**MINUTES**

- I. Call to Order  
The meeting was called to order at 12:40 p.m.
- II. Roll Call  
Commissioners Present: Alisa Kroupa; Pete Albers; Jeri LeRoi; Rodetta Harrand  
  
Commissioners Excused: Kevin McElyea  
  
Others Present: Kristine Erickson, Director, Ryan Walsh, Office Manager, Grand Traverse County Parks and Recreation; Paul Johnson, Grounds Coordinator, Facilities Management; Cheryl Wolfe, Interim Finance Director, Jessica Tighe, Accounting Technician, Grand Traverse County Finance Department.
- III. Public Comment  
There was no public comment.
- IV. Approval of Minutes, December 9, 2015 Business Development Team Meeting  
MOTION by Albers, second by LeRoi, to approve the Minutes, December 9, 2015 Business Development Team Meeting. Motion carried.
- V. Approval of/Additions to Agenda  
Caps for Benches was requested to be added to the agenda as Item VI.
- VI. Caps for Benches  
The Director gave an update on Caps for Benches program.
- VII. Fundraising and Crowd Granting for Playground; Working with Playground Vendors  
Discussion ensued regarding the procedures for acquiring designs for a new playground. Walsh spoke regarding the Crowd-Granting process through the Patronicity Crowdfunding website.

- VIII. Business Opportunities at Civic Center Property  
Walsh spoke regarding some possible business opportunities and partnerships for the Civic Center.
- IX. Second Public Comment  
There was no public comment.
- X. Notices and Team Member Comments  
There was no notices or team member comments.
- XI. Adjournment  
The meeting was adjourned at 2:07 p.m.

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