

GRAND TRAVERSE COUNTY
DEPARTMENT OF VETERANS AFFAIRS
2650 LaFranier Rd, Traverse City, MI 49686
Public Services Building

Thursday, May 24, 2018 @ 8:00 AM

AGENDA

- 1. PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE /CALL TO ORDER**
- 2. ROLL CALL**
- 3. CITIZENS WISHING TO ADDRESS THE COMMITTEE**
- 5. ADDITIONS / DELETIONS / CHANGES TO AGENDA**
- 6. APPROVAL OF MINUTES**
 - a. Minutes from April 26, 2018
- 7. OLD BUSINESS**
 - a. Bylaw - Amendments
- 8. NEW BUSINESS**
 - a. Office Policies
 - b. Warrior Symposium
- 9. FINANCIAL REPORTS**
- 10. DIRECTOR'S REPORT**
 - a. Office Activity Report
- 11. ADJOURNMENT**

GRAND TRAVERSE COUNTY VETERANS AFFAIRS COMMITTEE

BY-LAWS

Effective January 25, 2018

Amended 5/24/2018

1. NAME

The name of this organization shall be the Grand Traverse County Veterans Affairs Committee, hereinafter referred to as the Committee.

2. AUTHORITY

Nothing in these By-Laws or Grand Traverse County Policies shall supersede the provisions and guidance provided for in the County Department of Veterans' Affairs Act Public Act 192 of 1953; MCL 35.621-624 ("the Act").

3. PURPOSE

The purpose of the Grand Traverse County Veterans Affairs Committee is to function as provided in the Act as a governmental, non-sectarian, non-political Committee to administratively oversee the Grand Traverse County Department of Veterans Affairs, and to:

- 3.1 Provide leadership, consultation, and assistance to interested individuals or groups who foster the well-being of the veteran community.
- 3.2 Functionally align with all veterans organizations at all levels and other groups who could possibly facilitate the needs of the veteran community.
- 3.3 Disseminate timely information concerning the social, economic, health, welfare, services, and programs for Grand Traverse County's Veterans and their dependents.
- 3.4 To cooperate and plan with existing governmental and private agencies in order to develop and make available needed resources for the Veteran Community of Grand Traverse County.

4. COMMITTEE ORGANIZATION

4.1 Membership shall be as provided by County Department of Veterans' Affairs Public Act 192 of 1953. The committee shall consist of three to seven members. . Members shall be appointed by the County Board of Commissioners in accordance with Section 1, MCL 35.621, of the Act.

4.2. Voting members shall be entitled to receive the per diem and mileage rates of compensation as set by the Grand Traverse County Board of Commissioners.

4.5 The term of office of a Committee member shall be four (4) years commencing January 1 of the year of the appointment.

4.6 Members may be re-appointed according to Grand Traverse County Resolution 297-2010 2nd Amendment.

5. SELECTION OF OFFICERS

5.1 Election

Each January, as its first item of business at the first regular meeting, the Committee shall elect from its membership a Chairman, a Vice-Chairman and a Secretary. The officers shall hold office for the calendar year in which they are elected and until their successors are elected.

The Veterans Affairs Director, or a staff person designated by the Director, shall preside at the meeting until a new Chairman has been elected. The director or designee shall call for the nomination for the office of Chairman and when nominations are closed by majority vote or no other nominations are forthcoming, the director or his designee shall order the roll of Committee to be called. When one nominee receives a majority of the votes of the members elected and serving, the nominee shall be declared Chairman. The newly elected Chairman shall immediately assume the Chair and proceed with the election of the Vice-Chairman and Secretary, in the same manner as election of the Chairman. The Chairman shall make appointments to all standing committee, subject to approval by the Committee.

5.2 Term of Office

Officers shall take office immediately following their election and shall hold officer until the next election of officers in January.

5.3 Vacancy

Any office that becomes vacant shall be filled by special election by the Committee at any meeting in the same manner as set forth for the election officers set forth in 12.1.

5.4 Duties of Chairman

The Chairman shall preside at all the meetings of the Committee. The Chairman shall be the agent for the Committee in the signing of contracts, orders, and resolutions.

The Committee may designate one member to affix his /her signature to contracts, bonds and other documents requiring the signature of the Chairman, if the Chairman is unable to do so because of illness or other exigency which, in the opinion of the Committee, prevents the Chairman from performing the functions of the office.