

GRAND TRAVERSE COUNTY 911 BOARD OF DIRECTORS

Meeting Minutes: October 18th, 2018

Commission Chambers Governmental Center

PRESENT:

Carol Crawford
Chris Barsheff
Chief Jeff O'Brien
Chief Pat Parker
Chief Andy Down
Gregg Bird
Jason Torrey
Chief Jim Tuller
Tim Newton

AGENCY:

G.T County Board of Commissioners
G.T. County Sheriff's Department
Traverse City Police Department
G.T. Metro Fire Department
Grand Traverse Township Fire Services
G.T. County Emergency Management
GT 911/Central Dispatch
Traverse City Fire Department
North Flight EMS

ABSENT:

Sgt. John Schneider

Michigan State Police

OTHERS IN ATTENDANCE:

Leah Hornacek
Bill Parker
Joseph Miller
David Cutway
Brandon Flynn
Steve Meek

GT 911/Central Dispatch
Blair/Paradise Township Emergency Services
Central Dispatch
Green Lake Emergency Services
Whitewater Twp. Fire Department
G.T. Metro Fire Department

Call to order

Chairman Bird called meeting to order at 10:04am. A quorum was present.

Approval of Agenda

Motion by Bird to approve the agenda as submitted, supported by P. Parker.

Motion Passed.

Approval of Minutes

Motion by Tuller to approve the minutes as submitted, supported by P. Parker. Motion Passed.

Introduction

New Voting Member Tim Newton was introduced. He is taking place of Daryl Case in the interim and representing EMS.

Directors Report:

Director Jason Torrey provided the following report:

- Dispatch has invested a lot of time in the CAD Enterprise buildout. The biggest project is building out the new response plans. Go-Live date is still projected for Jan. 15, 2019. We are currently building out the response plans with the new proximity fire dispatching concepts. If that falls through then the other option would be building out each box individually like it is currently. This should be done completed within the next 6 weeks.
- Central Dispatch administration participated in the MPSCS conference at the Great Wolf Lodge.
- There is a radio upgrade next Friday morning at 1:00am. This upgrade will take the system down for approximately 15 minutes. While this occurs pages will be received over the consolettes. A reminder will be given the evening prior.
- Torrey has been working on the EMS Strike Team which will provide an automated mutual aid for large scale EMS incidents. Plans to test this system in December.
- AT&T CAMA trunks will soon be disconnected. They are currently only connected for surrounding county pages. Once the trunks are disconnected, we will be free from legacy 911 network.
- Torrey and Miller participated in an all-day event at the Treetops Resort with PFN. Rapid Rebid and Rapid SOS were highlighted. Rapid SOS will use the handset for location as a supplemental tool in addition to the current use of triangulation.

SUBCOMMITTEE REPORTS:

Technical Subcommittee

No report.

Law Enforcement Subcommittee

- Chief O'Brien attended a conference dealing with strategies for civil disobedience and the forming of SST teams, these teams would be comprise of personnel from our local agencies. Chief O'Brien will be working on a grant for trailer and equipment. These teams would fall in with the current Rescue Task Force. After the beginning of the year there should be a full time facility for training at Camp Grayling. O'Brien will keep the Board updated. Discussion.

Fire and EMS Subcommittee

- Chief P. Parker advised the Board they are working with Torrey on a solution for issues with the use of single frequency. According to P. Parker, Metro Fire and City Fire have some night time issued that need to be solved before P. Parker and Tuller are ready to sign off. They advised that their night time crews are having trouble getting rest. Torrey has a pager solution for this that is currently being tested. Up until now the MPSCS has

locked down the 2 tone paging over 800MHz. They have agreed to open it up to our county for testing. This would replicate the old VHF and any number of talk groups can be added. The pager will hold open for a predetermined amount of time. For now, Torrey is going to restrict it to Metro and City Fire Departments while in testing. This will prevent us from going back to the stacked paging of the past.

- PAR Checks – Torrey advised there is a tool integrated into the CAD Enterprise system that will be utilized.
- Newton advised he is working with North Flight personnel reference getting idle chatter off of the main frequency and onto EMS 2 channel where it belongs.

Old Business:

- CAD Enterprise project is 62% complete and Dispatch is working on having it completed by the time Tyler Tech returns in December.
- Web CAD Monitor – A demo was held for Crew Force and Shield Force. Torrey had the two applications separated and is working with IT on backend requirements. Web CAD Monitoring is view only and original site license was \$20,000. Torrey advised that we have been offered a 25% discount which drops the price for the license to \$16,000. When the budget comes in, Torrey would like to implement Web CAD Monitoring. Torrey requested support of this board to take it back to Administrator Alger. Crawford advised the Board that there is room in the budget for some things in this year's budget. Motion to take this back to the administrator was made by Down, support by Tuller. Motion passed.

New Business:

- Time off Policy – Torrey requested approval of revised Time Off policy incorporating an enforcement language. Personal time can be used up to 6 times a year, after that it would be subject to discipline action or at the discretion of Central Dispatch Administration whether vacation time can be utilized. Motion to approve by P. Parker and supported by Newton. Motion passed.
- Down revisited earlier discussions of adopting an authority vs the current board. Torrey advised the current surcharge will need to be renewed in 2021 and he will continue to gather information on costs, etc. O'Brien suggested a pros and cons list to weigh out our options and to act in our best interests. The planning process will still need to occur and Torrey will continue to work on this. Discussion.

Round Table:

- The meeting scheduled for November 15th has been cancelled. This board will reconvene on December 20th.

Meeting adjourned at 10:46 AM.