

GRAND TRAVERSE COUNTY
BOARD OF COMMISSIONERS

Regular Meeting
March 6, 2019

Chairman Hentschel called the meeting to order at 8:00 a.m. at the Governmental Center.

OPENING CEREMONIES, EXERCISES OR INVOCATION

Commissioner LaPointe gave the invocation which was followed by the Pledge of Allegiance to the Flag of the United States of America.

PRESENT: Addison Wheelock, Jr., Gordie LaPointe, Brad Jewett, Bryce Hundley,
Betsy Coffia, Ron Clous and Rob Hentschel

APPROVAL OF MINUTES

Minutes of February 20, 2019 Regular Meeting
Minutes of February 27, 2019 Study Session

Moved by Hundley, seconded by Clous to approve the minutes listed above. Motion carried.

PUBLIC COMMENT

Bruce Moore made comments about the changes to the Board Rules.

Gretchen Iorio made comments about morning meetings, Invocation Policy, and changes to the Board Rules.

Carol Shuckra made comments about morning meetings and Invocation Policy.

Kay Keating made comments about morning meetings, Invocation Policy, and changes to the Board Rules.

David Petrove made comments about the Weimer Republic

Ann Rogers made comments about trust and transparency in government.

T.J. Andrews made comments about changes to the Board Rules.

APPROVAL OF AGENDA

Moved by Clous, seconded by LaPointe to approve the agenda as presented. Motion carried.

CONSENT CALENDAR

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the

Commission, staff, or the public may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If any item is not removed from the consent calendar, the action noted (receive & file or approval) is approved by a single Commission action adopting the consent calendar.

A. RECEIVE AND FILE

- 1. Northern Lakes Community Mental Health minutes of January 17, 2019
- 2. Department of Health & Human Services minutes of January 25, 2019 (Pavilions)
Removed from calendar.

B. APPROVALS

- 1. Resolution 36-2019
Resource Recovery
2019 Hauler Licenses

WHEREAS, the Grand Traverse County Board of Commissioners met in regular session on March 6, 2019 and reviewed requests to approve the Hauler Licenses for 2019 as follows:

Special Solid Waste Haulers:	Larry’s Tire, Inc. Beacon Recycling
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Yard Waste Haulers:	Cuttin’ It Close Outdoor, LLC
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WHEREAS, the above applications have been found to be administratively complete and approval is recommended.

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF COMMISSIONERS, THAT Grand Traverse County approve Hauler Licenses for 2019 as identified above.

BE IT FURTHER RESOLVED THAT, the Board of Commissioners authorizes the Board Chair or County Administrator to effectuate the necessary documents to implement the Board authorized action.

- 2. Scrap Tire Grant – *Removed from calendar.*

3.

Resolution 37-2019
Finance
Federal Award (Grant) Policy

WHEREAS, the Grand Traverse County Board of Commissioners met in regular session on March 6, 2019 and reviewed request to approve the attached policy specifically designed to comply with Uniform Guidance relating to federal grant awards; and,

WHEREAS, the county receives a significant amount of federal awards or grants on an annual basis; and,

WHEREAS, There are specific and unique accounting and audit requirements for federal awards and in 2016 and 2017 the audits of our federal awards reported findings due to non-compliance with the Uniform Guidance for federal awards; and,

WHEREAS, to address the audit findings and improve our internal accounting procedures a Federal Award Policy is attached which includes the required procedures relating to payment requests and guidance on allowable costs that can be charged to federal awards; and,

NOW THEREFORE BE IT RESOLVED THAT THE Grand Traverse County Board of Commissioners approve the Federal Award (Grant) Policy, attached hereto and hereby becoming a part of this resolution, to comply with the Uniform Guidance relating to federal awards.

4.

Resolution 38-2019
Finance
Budget Adjustments

WHEREAS, the Grand Traverse County Board of Commissioners met in regular session on March 6, 2019, and reviewed budget amendments for Fiscal Year 2019 that have been requested by the Director of Finance and are recommended for approval; and,

WHEREAS, Public Act 2 of 1968, the Uniform Budgeting and Accounting Act for Local Units of Government, provides for amendments to the adopted budget upon anticipation of a variance in revenues and/or expenditures; and,

WHEREAS, The Finance Department and Department Heads monitor current year activity on an ongoing basis to identify such variances; and,

WHEREAS, Consistent with County policy, departments have prepared and the Finance Department has reviewed the attached FY2019 budget amendment requests; and,

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF COMMISSIONERS, THAT the attached budget amendments for the Fiscal Year 2019 budget are hereby approved. (See file for attachments.)

5. Medical Services Contract for Jail Inmates – *Removed from calendar.*

6. Resolution 39-2019
Central Dispatch/911
Intergovernmental Agreements
Wexford and Missaukee Counties
Public Safety Answering Points (PSAP Agreement)

WHEREAS, the Grand Traverse County Board of Commissioners met in regular session on March 6, 2019 and reviewed request to approve intergovernmental agreements with Wexford County and Missaukee County as well as the backup PSAP agreement; and,

WHEREAS, For the past several years, 911 agencies throughout the state have been moving from a legacy 911 network constructed of hard wired copper circuits to a more modern based IP network on modern fiber circuitry; and,

WHEREAS, In 2015, Grand Traverse County approved a plan to work with other regional 911 centers to form a collaboration of 911 agencies that would work together to leverage the flexibility and redundancy of the new 911 network; and,

WHEREAS, This collaboration is constructed with Grand Traverse and Charlevoix, Cheboygan, Emmet (CCE) Dispatch Authority acting as “host sites” and the counties of Wexford, Antrim, Kalkaska, and Missaukee connecting as “remote sites”; and,

WHEREAS, Agreements to add Antrim County and Kalkaska County were approved in November 2018 and the agreements to add Wexford County and Missaukee County will complete the collaboration as designed and an agreement with CCE Central Dispatch Authority outlines the process for conducting back up 911 call taking; and,

WHEREAS, All agreements were reviewed by Civil Counsel and approved by the 911 Board of Directors.

NOW THEREFORE BE IT RESOLVED THAT THE Grand Traverse County Board of Commissioners approve intergovernmental agreements with Wexford County and Missaukee County as well as the back-up Public Safety Answering Points (PSAP) Agreement.

BE IT FURTHER RESOLVED THAT, the Board of Commissioners authorizes the Board Chair or County Administrator to effectuate the necessary documents to implement the Board authorized action.

ACTION ON THE CONSENT CALENDAR

After the County Clerk read the Consent Calendar for the record, the following items were removed:

A-2	Page 15	By Coffia and Bruce Moore
B-5	Page 47	By Coffia
B-2	Page 21	By Dave Petrove

Moved by Wheelock, seconded by Coffia to approve the Consent Calendar minus items A-2, B2, and B5. Motion carried.

SPECIAL ORDERS OF BUSINESS**a. Cherry Capital Airport – Airport Governance Models**

Stephen Baldwin, Stephen Baldwin Associates, gave a presentation on an Airport Authority governance model. Karrie Zeits, attorney, was available to answer additional questions.

PUBLIC COMMENT

Judy Peltrow suggested that the Ad Hoc Committee include officials from East Bay Township.

David Petrove made comments about the airport.

Moved by Hundley, seconded by LaPointe to create an Ad Hoc Airport Advisory Committee consisting of Commissioners LaPointe and Hentschel and County Administrator, Nate Alger. Motion carried.

Commissioners took a break at 9:17 a.m.

Commissioners returned to regular session at 9:23 a.m.

b. Department of Health & Human Services – Universal Caseload Problem

John Rizzo, DHHS board member, explained the problems with the new State's software program. He indicated that many people were not getting the help they need and he would like a resolution of support from Grand Traverse County requesting they be allowed to go back to the old system until the new one is functional.

Moved by LaPointe, seconded by Coffia to direct the County Administrator to draft a resolution of support outlining specific points of concern and authorize the Chair to sign the letter and have it sent to our legislature and Governor.

Commissioner Hundley indicated that he will have to abstain due to a conflict of interest.

Roll Call Vote: Yes 6, Abstain 1

Abstain: Hundley

ITEMS REMOVED FROM CONSENT CALENDAR

A2 Department of Health & Human Services (DHHS) minutes of January 25, 2019 (Pavilions)

Commissioner LaPointe gave a brief report on what he said at the DHHS meeting.

Moved by Wheelock, seconded by Clous to Receive and File Department of Health & Human Services minutes of January 25, 2019 (Pavilions). Motion carried.

B-2 Scrap Tire Grant

PUBLIC COMMENT

David Petrove made comments about the scrap tire grant.

Resolution 40-2019
Resource Recovery
Michigan Department of Environmental Quality
2019 Scrap Tire Grant

WHEREAS, the Grand Traverse County Board of Commissioners met in regular session on March 6, 2019 and reviewed a request to allow the Resource Recovery Department Manager to conduct Scrap Tire Clean Up events in 2019 using budgeted funds that will be reimbursed by the MDEQ.

WHEREAS, the Scrap Tire Cleanup Grant Agreement between the Michigan Department of Environmental Quality and Grand Traverse County be administratively complete and approval of this agreement is recommended.

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF COMMISSIONERS, THAT Grand Traverse County approve the recommendation to allow the Resource Recovery Department Manager to sign the Scrap Tire Cleanup grant agreement to conduct Scrap Tire Collections for Grand Traverse County residents in 2019.

Moved by Coffia, seconded by Clous to approve Resolution 40-2019. Motion carried.

B-5 Medical Services Contract for Jail Inmates

Captain Todd Ritter, Jail Administrator, explained the request.

Resolution 41-2019
Sheriff's Office
Wellpath
Medical Services Contract for Jail Inmates

WHEREAS, the Grand Traverse County Board of Commissioners met in regular session on March 6, 2019, and reviewed request to award the jail medical service contract to Wellpath for a period of three (3) years; and,

WHEREAS, After an extensive RFP process and review, the Grand Traverse Sheriff’s Office recommends entering into a three (3) year contract with, Wellpath, our current medical provider; and,

WHEREAS, The contract will be for the period March 1, 2019 through February 28, 2022, with the base contract cost of \$601,190 for the first year, \$619,229 for the second year and \$637,803 for the third year of the contract; and,

NOW THEREFORE BE IT RESOLVED THAT THE Grand Traverse County Board of Commissioners, approve a contract with Wellpath for medical services for jail inmates for 3 years, March 1, 2019 through February 28, 2022, with the base contract cost of \$601,190 for the first year, \$619,229 for the second year and \$637,803 for the third year of the contract.

BE IT FURTHER RESOLVED THAT, the Board of Commissioners authorizes the Board Chair or County Administrator to effectuate the necessary documents to implement the Board authorized action.

Moved by Wheelock, seconded by Jewett to approve Resolution 41-2019. Motion carried.

DEPARTMENT ACTION ITEMS

a. Finance

- 1) Approval of Wheelock & Sons Welding Inc. Invoice
Dean Bott explained the request to approve payment to Wheelock and Sons Welding Inc.

Resolution 42-2019

Finance

Approval of Wheelock & Sons Invoice

WHEREAS, the Grand Traverse County Board of Commissioners met in regular session on March 6, 2019 and reviewed request to approve invoice number 264, dated 1-18-2019 from Wheelock and Sons Welding, Inc. in the amount of \$359.09; and,

WHEREAS, On January 16, 2019, Commissioner Wheelock disclosed a quote given to the Sheriff’s office for work performed for a breaching door training aid for police officers and SWAT teams; and,

WHEREAS, the work has been completed and invoice received; and,

NOW THEREFORE BE IT RESOLVED THAT THE Grand Traverse County Board of Commissioners approve payment in the amount of \$359.09, to Wheelock and Sons Welding, Inc..

BE IT FURTHER RESOLVED THAT, the Board of Commissioners authorizes the Board Chair or County Administrator to effectuate the necessary documents to implement the Board authorized action.

Moved by Coffia, seconded by Jewett to approve Resolution 42-2019.

Yes: 6, Abstain 1

Abstain: Wheelock

b. Administration/BOC

1) Community Development Block Grant (CDBG) Housing Loan Program
Income Administration Agreement

Dean Bott, Finance Director, Dan Thorell, Environmental Health Officer, Chris Brady, and Leslie Casselman, explained the block grants and answered Commissioners' questions.

Moved by Wheelock, seconded by Coffia to approve the Housing Loan Program Administration Agreement, the Fair Housing Resolution and the program guidelines provided in the packet. Motion carried.

Resolution 43-2019
Fair Housing Resolution

WHEREAS, under the Federal Fair Housing Law, Title VIII of the Civil Rights Act of 1968, it is illegal to deny housing to any person because of race, color, religion, gender, physical or mental disabilities or national origin; and,

WHEREAS, under the Michigan Elliott-Larsen Civil Rights Act, PA 453 of 1976, as amended, it is illegal to deny the opportunity to obtain housing to any person because of religion, race, color, national origin, age, sex, height, weight, familial status, or marital status;

LET IT BE KNOWN TO ALL PERSONS that it is the policy of **Grand Traverse County** to implement programs to ensure equal opportunity in housing for all persons regardless of religion, race, color, national origin, age, sex, height, weight, familial status, or marital status. Therefore, **Grand Traverse County** does hereby pass the following Resolution:

BE IT RESOLVED that in accordance with Executive Order 11063, **Grand Traverse County** shall not discriminate in the sale, rental, leasing, or financing of housing because of religion, race, color, gender, physical or mental disabilities, national origin, age, height, weight, familial status, or marital status;

Grand Traverse County will assist all persons who feel they have been discriminated against because of religion, race, color, gender, physical or mental disabilities, national origin, age, height, weight, familial status, or marital status to seek equity under federal and state laws by providing information to said persons on how to file a complaint with the Michigan Department of Civil Rights.

Grand Traverse County will at a minimum post this policy or the Fair Housing poster or other posters, flyers or other information which will bring to the attention of owners of real estate, developers and builders their respective responsibilities and rights under the Federal Fair Housing Law and Michigan Elliott Larsen Act.

Commissioners took a break 10:37 a.m.

Commissioners returned to regular session at 10:45 a.m.

2) Director of Equalization

Nate Alger, County Administrator, explained the request to eliminate the contract with the Equalization Director and place this position in the non-contract exempt staffing plan.

Resolution 44-2019
Equalization Director
Reclassification

WHEREAS, the Grand Traverse County Board of Commissioners met in regular session on March 6, 2019 and reviewed request to terminate the contract with the Director of Equalization and place that position into the N4 Classification as a non-contract exempt employee ; and,

WHEREAS, Pursuant to MCL 211.34 (3) the County Board of Commissioners shall establish and maintain a department to survey assessments and assist the board of commissioners in the matter of equalization of assessments, and may employ in that department technical and clerical personnel which in its judgment are considered necessary; and,

WHEREAS, in 2013, a contract was entered into with James Baker, Director of Equalization; and,

WHEREAS, upon review of the Equalization Director's compensation, job duties, and performance compared to other Level 4 Master Appraisers, it is recommended that the contract with Mr. Baker be terminated and the position of Equalization Director be placed in the Classification of N4 as a non-contract exempt employee; and,

WHEREAS, The change in salary will be covered in the existing 2019 budget.

NOW THEREFORE BE IT RESOLVED BY THIS BOARD OF COMMISSIONERS THAT GRAND TRAVERSE COUNTY approve termination of the contract with the Director of Equalization and place that position into the N4 Classification as a non-contract exempt employee.

BE IT FURTHER RESOLVED THAT, the Board of Commissioners authorizes the Board Chair or County Administrator to effectuate the necessary documents to implement the Board authorized action.

Moved by Wheelock, seconded by Jewett to approve Resolution 44-2019.
Motion carried.

OLD/UNFINISHED BUSINESS

a. Appointment of Ad Hoc Committee for Code of Ethics

Chairman Hentschel suggested appointment of the following commissioners to the Code of Ethics Ad Hoc committee:

Coffia
Clous
Jewett

Moved by Wheelock, seconded by Hundley to approve the appointment of the Commissioners listed above to the Ad Hoc Committee for Code of Ethics.
Motion carried.

b. Appointment of Board Representative to Northern Lakes Community Mental Health

Chairman Hentschel indicated that Commissioner Coffia is unable to continue to serve on the Northern Lakes Community Mental Health board. He indicated that Sherise Shively, Community Corrections, is interested in being appointed to this board.

Moved by Wheelock, seconded by Jewett to appoint Sherise Shively as the County Representative. Motion carried.

NEW BUSINESS

a. Appoint Ad Hoc Committee – Interview to Fill Vacancies & Recommend Appointments

Chairman Hentschel suggested appointment of the following commissioners to the Ad Hoc committee that will interview to fill vacancies and recommend appointments

Hentschel
Wheelock
Jewett

Moved by Wheelock, seconded by Jewett to appoint the Commissioners listed above to the Ad Hoc committee that will interview to fill vacancies and recommend appointments.
Motion carried.

b. Additional Changes to Board Rules

Commissioners received an amended set of board rules to consider.

PUBLIC COMMENT

Betsy Wacker opposed to board rule changes

David Petrove opposed to board rule changes

Dave Nichols opposed to board rule changes

Abe Caldwell opposed to board rule changes

Elara Coleman opposed to board rule changes

Moved by LaPointe, seconded by Clous to divide the approval of the board changes into separate sections. Motion carried.

Sections 5, 5.2, 5.4, 11.3

Moved by LaPointe, seconded by Clous to approve sections 5, 5.2, 5.4, and 11.3.

Commissioner Wheelock made a motion to amend the motion to strike out “and subject to approval by the Chairperson” in section 5, Agenda For Regular Meetings.

After discussing if this should be an amendment or not, Commissioner Wheelock withdrew his amendment to the original motion.

Moved by Hentschel, seconded by Clous to Call the Question.

Roll Call Vote: Yes 4, No 3

Nay: Hundley, Coffia, and Wheelock

Vote on original motion to approve sections 5, 5.2, 5.4, and 11.3 as presented in the packet.

Roll Call Vote: Yes 4, No 3

Nay: Coffia, Wheelock, and Hundley

Section 6.2

Moved by LaPointe, seconded by Clous to approve amendment to section 6.2

Roll Call Vote: Yes 4, No 3

Nay: Wheelock, Hundley, and Coffia

Section 6.3.2.2

Moved by LaPointe, seconded by Clous to approve amendment to section 6.3.2.2

Commissioner Coffia indicated that it was now 12:00 p.m. and according to the Board Rules of Order, no new business shall be considered beyond 4 hours after the meeting began (Rule 2.8). Chairman Hentschel declared that they would finish discussing the Board Rules of Order before adjourning.

Commissioner Coffia appealed his decision to the full board and a roll call vote was taken:

Roll Call Vote: Yes 3, No 3, Abstain 1

Nay: Hundley, Coffia and Wheelock

Abstain: Hentschel

* A tie vote sustains the decision of the Chairperson, and loses the appeal, per 12.2 of the Board Rules.

Commissioner Coffia was excused at 12:04 p.m.

Vote on original motion to approve section 6.3.2.2

Roll Call Vote: Yes 5, No 1, Excused 1

Nay: Wheelock

Section 6.3.2.3

Moved by LaPointe, seconded by Clous to approve amendment to section 6.3.2.3

Roll Call Vote: Yes 4, No 2, Excused 1

Nay: Hundley and Wheelock

Section 6.3.2.6

Moved by LaPointe, seconded by Clous to approve amendment to section 6.3.2.6

Roll Call Vote: Yes 4, No 2, Excused 1

Nay: Wheelock and Hundley

Moved by Hentschel, seconded by Jewett to take up the last item of business, Amendments to Per Diem Policy.

Roll Call Vote: Yes 5, No 1, Excused 1

Nay: Wheelock

* Motion failed because it must be unanimous to continue meeting (Rule 2.8)

c. Amendments to Per Diem Policy – Moved to next board meeting.

PUBLIC COMMENT

Betsy Wacker made comments about the Department of Health and Human Services and Commissioner Clous' comments.

Chris Cramer requested clarification on the appointment of the Ad Hoc Committee that will be interviewing for vacancies.

William Killey, IV made comments about Safe Harbor.

Ann Rogers indicated that a presentation would be put on at TADL called "The Devil We Know"

COMMISSIONER/DEPARTMENT REPORTS

None

NOTICES

March 20, 2019 – Regular Meeting

April 3, 2019 – Regular Meeting

CLOSED SESSION

None

Meeting adjourned at 12:30 p.m.

Bonnie Scheele County Clerk

Rob Hentschel, Chairman

APPROVED: _____
(Date)

(Initials)

DRAFT