

GRAND TRAVERSE COUNTY  
BOARD OF COMMISSIONERS

Regular Meeting  
June 5, 2019

Chairman Hentschel called the meeting to order at 8:00 a.m. at the Governmental Center.

OPENING CEREMONIES, EXERCISES OR INVOCATION

An invocation was given by Pastor Chuck Towersey, which was followed by the Pledge of Allegiance to the Flag of the United States of America.

PRESENT: Ron Clous, Betsy Coffia, Bryce Hundley, Brad Jewett, Gordie LaPointe, Addison Wheelock, Jr., and Rob Hentschel

APPROVAL OF MINUTES

Minutes of May 15, 2019 Regular Meeting  
Minutes of May 22, 2019 Special Meeting  
Minutes of May 22, 2019 Study Session

Moved by Clous, seconded by Jewett to approve the minutes listed above. Motion carried.

PUBLIC COMMENT

The following people addressed the Commissioners during Public Comment:

**Sylvia McCullough**  
**Gretchen Iorio**  
**Dave Nickels**  
**Carol Shuckra**  
**David Petrove**  
**Matthew Schoech**  
**Ann Rogers**

APPROVAL OF AGENDA

Add: Cass Road Drain discussion under Unfinished Business

Moved by Clous, seconded by Jewett to approve the agenda with the addition of Cass Road Drain discussion under Unfinished Business. Motion carried.

CONSENT CALENDAR

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If any item is not removed from the consent calendar, the action noted (receive & file or approval) is approved by a single Commission action adopting the consent calendar. All information identified on the Consent Calendar can be viewed in its entirety at [www.grandtraverse.org](http://www.grandtraverse.org)

A. RECEIVE AND FILE

- 1. Northern Lakes Community Mental Health minutes of April 28, 2019
- 2. Hentschel – Potential appearance of Conflict of Interest Disclosure  
*Removed from calendar*

B. APPROVALS

- 1. Commission on Aging – Approval of Contract for On-Call Contracting for In-Home Services – Removed from calendar.
- 2. Resolution 77-2019  
Duck Lake Control Structure  
Department of Environment, Great Lakes, and Energy (EGLE)  
Administrative Consent Agreement

ACTION ON THE CONSENT CALENDAR

After the County Clerk read the Consent Calendar for the record, the following items were removed:

A-2	Page 17	By Wheelock
B-1	Page 18	By David Petrove

Moved by Hundley, seconded by Jewett to approve the Consent Calendar minus items A-2 and B-1.

Roll Call Vote: Yes 7

SPECIAL ORDERS OF BUSINESS

**Michigan Association of Counties (MAC) Presentation**

Steve Currie, Michigan Association of Counties, gave a presentation on the MAC organization.

ITEMS REMOVED FROM CONSENT CALENDAR

**A-2 - Hentschel – Potential appearance of Conflict of Interest Disclosure**

Commissioner Wheelock requested clarification on reporting a Conflict of Interest for Wheelock and Sons vs. Roy’s General Store.

Moved by Hundley, seconded by Wheelock to refer the Conflict of Interest issue to the Ethics Ad-Hoc Committee and discuss it at the next meeting.

Roll Call Vote: Yes 4, No 3

Nay: LaPointe, Clous and Hentschel

Moved by Clous, seconded by Jewett to Receive and File A-2, Hentschel – Potential Appearance of Conflict of Interest Disclosure. Motion carried.

Commissioners took a break at 9:22 a.m.

Commissioners returned to regular session at 9:29 a.m.

**B-1 - Commission on Aging – Approval of Contract for On-Call Contracting for In-Home Services**

Public Comment

**David Petrove**

Cindy Kienlen, Commission on Aging Director, explained the request for on-call contracting for in home services.

Resolution 78-2019  
Commission on Aging  
Independence Home Health Care  
In-Home Service

Moved by Wheelock, seconded by Clous to approve Resolution 78-2019. Motion carried.

DEPARTMENT ACTION ITEMS

**a. Facilities Management/Parks & Recreation**

1) Grounds Maintenance FTE for Facilities Management

Dean Bott, Finance Director, and Joe Berry, Facilities Director, explained the request and answered Commissioners' questions.

Resolution 79-2019  
Facilities Management  
Staffing Plan Amendment  
Grounds Maintenance

Moved by Wheelock, seconded by LaPointe to approve Resolution 79-2019. Motion carried.

**b. Sheriff's Office – Corrections Division**

1) Resident Banking Software/Commissary Services Contract

Moved by Coffia, seconded by Hundley to postpone approval of the resident banking software/commissary services contract until the June 19<sup>th</sup> meeting.

Roll Call Vote: Yes 2, No 5

Nay: Jewett, LaPointe, Wheelock, Clous and Hentschel

Motion failed

Resolution 80-2019  
 Sheriff's Office  
 Canteen Services (TIGGS)  
 Resident Banking Software/Commissary Services

Moved by Wheelock, seconded by LaPointe to approve Resolution 80-2019.  
 Roll Call Vote: Yes 6, No 1  
 Nay: Coffia

**c. Administration**

- 1) Board of Commissioners' Goal Setting Affirmation  
 Moved by Wheelock, seconded by Coffia to affirm the goals presented in the packets and to direct staff to identify work plans to achieve the goals of the items marked with three or more votes by Commissioners. Motion carried.
  
- 2) Construction Code Department Audit  
 Nate Alger, County Administrator, explained the plan for an audit of the Building Codes Department.

Resolution 81-2019  
 Construction Code  
 Carlisle Wortman Associates  
 Audit of Building Codes Department

Moved by Wheelock, seconded by Jewett to approve Resolution 81-2019.  
 Motion carried.

UNFINISHED BUSINESS

**a. Adoption of Policies Related to Community Development Block Grant (CDBG) Subrecipient Agreement**

Kit Tholen, Deputy Civil Counsel, explained the policies related to the CDBG agreement.

Resolution 82-2019  
 Policies and Procedures  
 Community Development Block Grant (CDBG)  
 Subrecipient Agreement Policies

Moved by Wheelock, seconded by Jewett to approve Resolution 82-2019,  
 Motion carried.

**b. Administrator's Evaluation**

Chairman Hentschel reviewed the evaluation of County Administrator, Nate Alger, and indicated that based on the results, the County Administrator has met the expectations of the Board and he will receive his next raise as outlined in his contract.

