



We will enhance community and quality of life through people, parks, and programs.

**Grand Traverse County Parks and Recreation Commission
Minutes
Thursday, January 11, 2018
Governmental Center, Commission Chambers, Second Floor
400 Boardman Avenue, Traverse City, Michigan 49684
5 p.m. Organizational and Regular Meeting**

- A. Pledge of Allegiance
- B. Call to Order
Meeting called to order by Director at 5 p.m.
- C. Roll Call
Commissioners Present: Peter Albers, David Grams,* Rodetta Harrand, Rod Kivell, Steve Largent, Tom Mair, Andy Marek, John Roth, Whitney Waara, Shirley Zerafa

Others Present: Kristine Erickson, Director, Ryan Walsh, Office Manager, Katelynn Brown, Office Coordinator, and Lori Wells, Senior Center Network Manager, Grand Traverse County Parks and Recreation; Kayla Phend and Matt Phend, county residents

*Arrived after start of meeting

- D. Election of President
 - 1. Nominations
Director opened floor for nominations for commission president.
MOTION by Zerafa, second by Largent, to nominate Marek for president. Motion carried.
MOTION by Albers, second by Mair, to nominate Kivell for president. Motion carried.
MOTION by Largent, second by Mair, to nominate Roth for president. Motion carried.
 - 2. Election of President
MOTION by Zerafa, second by Largent, to close nominations and elect Marek as president.
Roll Call Vote
Yeas: Largent, Mair, Marek, Roth, Waara, Zerafa (6)
Nays: Albers, Grams, Kivell, Harrand (4)
Absent: (0)
Motion passed, 6 to 4.

- E. Election of Vice President
 - 1. Nominations

Marek opened floor for nominations for vice president.
MOTION by Zerafa, second by Mair, to nominate Harrand for vice president.
MOTION by Albers, second by Roth, to nominate Grams for vice president.
 - 2. Election of Vice President

MOTION by Zerafa, second by Mair, to close nominations and elect Harrand as vice president.
Roll Call Vote
Yeas: Zerafa, Roth, Marek, Mair Kivell, Harrand (6)
Nays: Waara, Largent, Grams, Albers (4)
Absent: (0)
Motion passed, 6 to 4.
- F. Election of Secretary
 - 1. Nominations

Marek opened floor for nominations for secretary.
MOTION by Harrand, second by Mair, to nominate Kivell for secretary.
 - 2. Election of Secretary

MOTION by Harrand, second by Mair, to close nominations and elect Kivell as secretary.
Roll Call Vote
Yeas: Albers, Grams, Harrand, Kivell, Largent, Marek, Mair, Roth, Waara, Zerafa (10)
Nays: (0)
Absent: (0)
Motion passes, 10 to 0.
- G. 2018 Ad Hoc and Subcommittee Appointments (Refer to Attached List of Appointments in 2017)
 - 1. Rules Committee

President appointed Commissioners Roth, Grams, Mair, Albers, and himself.
 - 2. NER Advisory Committee

President appointed himself.
 - 3. TBAYS Board

President appointed Mair.
 - 4. Business Development Team

President appointed Harrand, Zerafa, Albers, and himself. President will make a citizen appointment to the team and inform Commission.
 - 5. Fees Ad Hoc Committee

President appointed Largent, Roth, Albers, Waara, and himself.
 - 6. Future of Parks Ad Hoc Committee

President appointed Grams, Roth, Largent, Kivell, and himself.
 - 7. Strategic Planning Ad Hoc Committee

President appointed Roth, Waara, and Kivell.

- H. 2018 Parks and Recreation Commission and Business Development Team Meeting Schedule
The Business Development Team, which is scheduled to meet the first Tuesday of each month starting in February, will meet off-cycle in February, on February 20, 2018 at 5 p.m.
- I. First Public Comment
West Senior High School student Kayla Phend introduced herself and stated she was there for her Civics class.
- J. Approval of/Additions to Agenda
MOTION by Grams, second by Mair, to approve agenda, as presented. Motion carried.
- K. Special Orders of Business/Presentations
There were no special orders of business or presentations.
- L. Action on Consent Calendar
Receive and File
1. Draft Minutes from December 14, 2017 Parks and Recreation Commission Meeting
 2. Approved Minutes from November 7, 2017 Business Development Team Meeting
 3. Parks and Recreation/Senior Center Network Budget Report
 4. Grand Traverse Conservation District Monthly Report
 5. Parks and Recreation-Senior Center Network Report
 6. List of 2018 Parks and Recreation Commissioners and Contact Information
- MOTION by Harrand, second by Waara, to receive and file items on the Consent Calendar, with the exception of Item 5. Motion carried.
- M. Items Removed from Consent Calendar
1. Item 5. Parks and Recreation-Senior Center Network Report.
Commissioner Zerafa asked Lori Wells, Senior Center Network Office Manager, about seniors having access to county parks and whether Senior Center events are held at County Parks. Manager answered questions.
MOTION by Zerafa, second by Albers, to receive and file Item 5. Motion Carried.
- N. Department Report
Director provided updates.
- Parks and Recreation will not receive the Recreational Passport grant for \$50,000 for Medalie Roadside Park in 2017.
 - Director will attend the MParks' state park and recreation conference in February and will make a presentation there titled, "Rebirth of a Playground."
 - Senior Center Manager reported on Senior Center Network operations in December 2017 and an upcoming partnership between the Senior Center Network and East Bay Township.
- O. Old Business
1. Presentation of Draft Parks and Recreation Five-year Master Plan and Next Steps
Commissioner Albers asked if there were certain key points Michigan Department of Natural Resources (MDNR) would look for in the plan, when submitted.
Commissioner Roth explained to new commissioners that a five-year master plan must be completed to qualify for MDNR Grants.

P. New Business

1. Memo of Agreement: Boardman River Bottomlands at Nature Education Reserve
MOTION by Albers, second by Mair, to recommendation to the County Board of Commissioners to enter a Memo of Agreement with the Grand Traverse Band of Ottawa and Chippewa Indians.
Roll Call Vote

Yeas: Albers, Grams, Harrand, Kivell, Mair, Marek, Roth, Waara, Zerafa (9)

Nays: (0)

Absent: (0)

Abstained: Largent (1)

Motion passed, 9 to 0.

P. Second Public Comment

There was no public comment.

Q. Notices and Commissioner Comments

Commissioner Mair reminded that there would be a public meeting about soil erosion and soil sediment entering the region's rivers and Grand Traverse Bay.

Senior Center Manager asked Commissioner Mair, as the County Board of Commissioners' representative on the Parks and Recreation Commission, how he would like to receive information to share with the County Board of Commissioners.

R. Adjournment

Meeting adjourned 6:22 p.m.