



**GRAND TRAVERSE COUNTY
COMMISSION ON AGING**

520 W. FRONT STREET, SUITE B
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Advisory Board Minutes

Tuesday, February 5, 2019

9:0 a.m.

COA Conference Room

DRAFT: 2/05/19

APPROVED:

Call to Order

The meeting was called to order at the Commission on Aging Offices, 520 West Front Street, Traverse City, MI., by Chair, Cynthia Kienlen.

Attendee Name	Title	Status	Arrived
Cynthia Kienlen	Chair	Present	
JC Bailey	Member	Present	
Joan Beery	Member	Excused	
Jim Carruthers	Member	Present	9:17
Lana Payne	Member	Present	
Bryce Hundley	County Commissioner	Present	
Hettie Molvang	Member	Excused	

Staff Present: Cyndie F., Office Specialist
Lana Payne, Program Supervisor
Emily Rice, Nursing Supervisor
Jessica Parent, Social Worker

Guests: Russ Marshall, AAANM
Lisa Robitshek, AAANM, MOWs

ROLL CALL

Cyndie F. took roll call.

APPROVAL OF AGENDA

Motion to approve the Agenda as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVED:	Hundley
SECONDED	Payne
AYES:	Kienlen, Bailey, Payne, Hundley
NAYS:	None

APPROVAL OF MINUTES

Motion to approve the Minutes of February 5, 2019.

RESULT:	APPROVED [UNANIMOUS]
MOVED:	Kienlen
SECONDED:	Hundley
AYES:	Kienlen, Bailey, Payne, Hundley
NAYS:	None

INTRODUCTION OF GUESTS/LIMITED PUBLIC COMMENT

Lisa Robitshek – Meals on Wheels. March MOWs fundraiser 3/16/19. Community Champions week to deliver meals 3/18-22. Lisa will be contacting people to ride along.

Russ Marshall – AAANM on the Board of Advisors and the Senior Center Building's board.

Leadership Team – Lana Payne, Emily Rice and Jessica Parent were introduced.

SPECIAL ORDER OF BUSINESS

- A. Introduction of new members
 - a. Lana Payne, Program Supervisor.

- B. Unscheduled Home Chore vehicle replacement
 - a. Kienlen advised that the Board of Commissioners would be reviewing the purchase of an additional vehicle for the Home Chore program at their meeting the following day. Discussion on the vehicle's current status, current replacement schedules, and what transpired to put GTCOA off the replacement schedule. Additional discussion on the cost to repair the truck in question. Background provided regarding use of the vehicles. Discussion on preventative / active maintenance

Carruthers arrives 9:17 am

- C. Client challenges
 - Overview of client challenges, dementia, mobility issues, etc. Members were asked to let the Director know if they do hear from clients.

Discussion on why it is important to understand that those who complain do so because at times in the past they have been afforded service that would not have been provided to them, under normal circumstances, because they complained.

Discussion on the Home Chore program and how it works.

D. COAST Bus

Kienlen advised that an additional day was added to the 2019 Budget for the COAST Bus (4 days per week). The contract is expiring and BATA provided a new contract which included a 13% increase for 2019, and an automatic increase of 3% each year. Transportation services, (Coupons, BATA Passes and COAST Bus) were explained. Discussion on other options for services, and/or changes to the COAST structure. Lengthy discussion on available options.

OLD BUSINESS

None

NEW BUSINESS

None

GENERAL PUBLIC COMMENT (3 minutes per person)

None

ADJOURNMENT

Adjourned 9:56 am.

Minutes available by contacting the Grand Traverse County Commission on Aging office by telephone at (231) 922-4688, and by mail at the following address: 520 West Front Street Suite B, Traverse City, MI 49684.

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