

GRAND TRAVERSE COUNTY
BOARD OF COMMISSIONERS

Regular Meeting
February 7, 2018

Chairwoman Crawford called the meeting to order at 5:30 p.m. at the Governmental Center.

OPENING CEREMONIES OR EXERCISES

The Pledge of Allegiance to the Flag of the United States of America was recited.

PRESENT: Dan Lathrop, Tom Mair, Cheryl Gore Follette, Addison Wheelock, Jr.,
Ron Clous, Bob Johnson, and Carol Crawford

APPROVAL OF MINUTES

Minutes of January 17, 2018 – Regular Meeting

Minutes of January 24, 2018 – Study Session

Minutes of January 31, 2018 – Special Meeting

Moved by Wheelock seconded by Johnson to approve the minutes as presented. Motion carried.

PUBLIC COMMENT

None

APPROVAL OF AGENDA

Add: Legal Opinion regarding Co-Interim Administrators under Department Action Items:
Administration.

Moved by Lathrop, seconded by Clous to approve the agenda as amended. Motion carried.

CONSENT CALENDAR

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If any item is not removed from the consent calendar, the action noted (receive & file or approval) is approved by a single Commission action adopting the consent calendar.

A. RECEIVE AND FILE

1. Northwest Michigan Community Action Agency (NWMCAA) Minutes of December 14, 2017
2. Airport Commission Minutes of December 19, 2017
3. Department of Health & Human Services (DHHS) Minutes of December 29, 2017

B. APPROVALS

- 1. Resolution 14-2018
Sheriff's Office
Surplus Equipment
- 2. Resolution 15-2018
Resource Recovery
2018 Hauler License
- 3. Resolution 16-2018
Health Department
Acceptance of Hepatitis A Grant Funding

ACTION ON THE CONSENT CALENDAR

The County Clerk read the Consent Calendar for the record.

Moved by Wheelock, seconded by Mair to approve the Consent Calendar as presented.
Motion carried.

SPECIAL ORDERS OF BUSINESS

- a. **Public Hearing on Amendment to PACE Program**
Jean Derenzy, Interim Administrator, explained that the Property Assessed Clean Energy (PACE) Program adopted in 2014 needed to have a few amendments made to it.

Chairwoman Crawford opened the public hearing at 5:36 p.m.

Corey Connolly, Lean and Green Michigan, explained the PACE program and answered Commissioners' questions.

Heidi Scheppe, County Treasurer, answered questions regarding the delinquent tax procedures if a company defaulted on paying their special assessment taxes.

There being no further discussion or correspondence, the public hearing was closed at 6:03 p.m.

Resolution 17-2018
Property Assessed Clean Energy Program (PACE)
Resolution Amending Resolution 48-2014
Approving the Establishment of PACE Program

Moved by Wheelock, seconded by Mair to approve Resolution 17-2018. Motion carried.

- b. **Introduction of Veteran's Affairs Director – Michael Roof**
Jean Derenzy, Interim Administrator, introduced Michael Roof, new Veteran's Affairs Director. Mr. Roof gave a brief overview of his experience.

ITEMS REMOVED FROM CONSENT CALENDAR

None

DEPARTMENT ACTION ITEMS

a. Commission on Aging

1. Home Chore Vehicle Maintenance

Resolution 18-2018
Commission on Aging
D&W Auto
Home Chore Vehicle Maintenance

Moved by Gore Follette, seconded by Johnson to approve Resolution 18-2018.
Motion carried.

2. Home Chore New Truck

Jill Case, COA Supervisor, answered Commissioners’ questions.

Resolution 19-2018
Commission on Aging
Watson Benzie, LLC
Home Chore Truck Purchase

Moved by Gore Follette, seconded by Johnson to approve Resolution 19-2018.
Motion carried.

3. Transportation Program and COAST Bus

Cindy Kienlen, COA Director, gave a power point presentation regarding the transportation program and COAST bus program.

Moved by Wheelock, seconded by Johnson to continue the COAST bus program at 3 days per week through the end of 2018. Motion carried.

b. Treasurer

1. Unclaimed Property Escheat Policy

Heidi Scheppe, County Treasurer, explained the policies and procedures. She indicated that the resolution needs to be amended to include “Cash Handling Procedures” in paragraph 4. The County Clerk will make the correction.

Resolution 20-2018
Policies and Procedures
Treasurer
Unclaimed Property
Escheatment Policy, Cash Handling Policy and
Cash Handling Procedures

Moved by Johnson, seconded by Gore Follette to approve Resolution 20-2018 with the addition mentioned above. Motion carried.

c. Finance

1. MERS Defined Benefit Contribution for 2018
Dean Bott, Finance Director, indicated that the Board had requested that the MERS payment be made earlier in the year in order to maximize the investment returns on our 2018 contribution. Mr. Bott stated that this earlier payment will not negatively affect the County's cash flow.

Resolution 21-2018

Finance

MERS Defined Benefit Contribution for 2018

Moved by Gore Follette, seconded by Wheelock to approve Resolution 21-2018.
Motion carried.

d. Administration

1. Michigan Indigent Defense Commission (MIDC)
Jean Derenzy, Interim Administrator, indicated that the County's Compliance Plan for Indigent Defense application to the Michigan Indigent Defense Commission (MIDC) was denied. Amendments were made to the application and the deadline to resubmit is February 20, 2018.

Moved by Wheelock, seconded by Gore Follette to have Administration revise and submit an amended Compliance Plan for Indigent Defense application.
Motion carried.

2. Property Update – Blains Farm & Fleet
Jean Derenzy, Interim Administrator, gave a brief update on the Land Bank property sale. She indicated that after the sale the Land Bank will be paying off the assessment due Blair Township and install a traffic light at Rennie School Road and M37. The net proceeds of the sale will be provided to the Grand Traverse Board of Commissioners.
3. Commissioner Salary Compensation
Jean Derenzy, Interim Administrator, provided a spreadsheet showing the compensation received by Commissioners in comparable counties. Mrs. Derenzy recommended an average salary from these counties for the Commissioners which did not include per diem or health insurance.

Commissioners discussed various salaries and benefits.

Moved by Gore Follette, seconded by Lathrop to reinstate the old salary and benefits that was in effect in 2016 with an effective date of January 1, 2019: \$7,000.00/commissioner, \$7,500.00/vice chair, \$8,000/chair, plus health insurance for a single person (with same co-pay percentage as employees) and per diem in the amount of \$35.00/per meeting with no cap on the number of meetings allowed in a day.

Roll Call Vote: Yes 5, No 2
Nay: Wheelock and Johnson

4. Update on Interim Administrator Activities
Scott Howard, attorney at Olson, Bzdok & Howard, provided a legal opinion regarding Chris Forsyth, Civil Counsel, and Nate Alger, Undersheriff, serving as interim co-administrators.

Jean Derenzy, Interim Administrator, provided the commissioners with information regarding how Mr. Forsyth and Mr. Alger will be splitting their duties which will not include any budgeting decisions for the Prosecuting Attorney or Sheriff offices. Dean Bott, Finance Director, will be providing the fiscal and budgeting information directly to the County Board.

Resolution 22-2018
County Administration
Interim County Administrators

Moved by Gore Follette, seconded by Wheelock to approve Resolution 22-2018.
Motion carried.

Moved by Wheelock, seconded by Johnson to authorize either of the Co-Administrators to sign on behalf of the Board of Commissioners as their Authorized Agent.
Motion carried.

Commissioners took a break at 7:30 p.m.
Commissioners returned to regular session at 7:40 p.m.

OLD/UNFINISHED BUSINESS

- a. Consideration for Animal Control Millage**
Jean Derenzy, Interim Administrator, provided the Commissioners with the information needed to consider placing an Animal Control Millage request on the ballot. Commissioners discussed at length the idea of putting the millage on the ballot this year.

PUBLIC COMMENT

Deb Zerafa, Animal Control Officer, spoke in favor of the millage.

Jennifer Isbel, Pet Friends, spoke in favor of the millage.

Mary Allen, spoke in favor of the millage.

Maxwell Wolf, spoke in favor of the millage.

Commissioners decided to bring the issue back to the May 2, 2018 meeting for discussion.

NEW BUSINESS

None

PUBLIC COMMENT

Jennifer Isbel, Pet Friends, wondered about getting petitions signed to put the millage on the ballot.

COMMISSIONER/DEPARTMENT REPORTS

Commissioners and Interim Administrator gave updates on County activities.

NOTICES

February 14, 2018 – Special Board Meeting

CLOSED SESSION

None

Meeting adjourned at 8:50 p.m.

Bonnie Scheele, County Clerk

Carol Crawford, Chairwoman

APPROVED: _____ _____
 (Date) (Initials)