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Making longer lives, better lives.*

Business Development Team of the Grand Traverse County Parks and Recreation Commission

Tuesday, March 5, 2019, 5 p.m.

Commissioners' Committee Room

Governmental Center, 400 Boardman Avenue

Traverse City, Michigan 49684

MINUTES

- I. Call to Order
Meeting called to order at 5:01 p.m.
- II. Pledge of Allegiance
- III. Roll Call
Members Present: Rodetta Harrand, Rod Kivell, John Roth, Shirley Zerafa, Alisa Korn
Commissioners Absent: None
Others Present: *Kristine Erickson, Director, Ryan Walsh, Office Manager, Katelynn Brown, Office Coordinator, Ariel Perreault, Office Specialist, Grand Traverse County Parks and Recreation; Brandy Gallagher and Angela Stricker, Traverse City Roller Derby; Steve Largent, Parks and Recreation Commissioner and Grand Traverse Conservation District Team Coordinator
*Arrived after start of meeting.
- IV. Public Comment
Conservation District Team Coordinator Steve Largent requested adding an item to the agenda.
MOTION by Korn, second by Harrand, to add "Consumers Energy Grant for Lone Pine Bridge" to agenda. Motion carried.
Brandy Gallagher of Traverse City Roller Derby thanked team members for the partnership between Grand Traverse County Parks and Recreation and Traverse City Roller Derby.
- V. Approval of/Additions to Agenda
MOTION by Korn, second by Harrand, to approve the agenda, as amended. Motion carried.
- VI. Approval of Minutes, February 27, 2019 Business Development Team Meeting
MOTION by Harrand, second by Korn, to approve the minutes. Motion carried.
- VII. Consumers Energy Grant for Lone Pine Bridge
Steve Largent asked for support of Watershed Center Grand Traverse Bay's application to the Consumers Energy Foundation Planet Awards program for funds to construct a wheelchair-accessible, 110-foot-by-10-foot pedestrian bridge to cross the Boardman River at the Lone Pine trailhead of the Natural Education Reserve. Director requested that the application be placed on the March 14 Parks and Recreation Commission meeting agenda. Commissioner Roth proposed placing the item on the Parks and Recreation Commission meeting agenda under "New Business."
- VIII. Traverse City Roller Derby's Use of Howe Arena
Traverse City Roller Derby representatives presented an in-kind services proposal in return for a reduced fee for the group's use of Howe Arena at the Civic Center. Team reviewed and discussed the proposal, and asked that the in-kind services from Roller Derby be in the amount of \$3,500.
- IX. Concessions at Civic Center Park
Director asked for guidance about how to seek new concession providers at Civic Center Park, which has indoor and

outdoor stands. Director reminded team that the request for proposals (RFP) for concession providers issued in 2018 only received one response. Team discussed sending another RFP and offering tours of the concession stands to promote the need for services. Director asked for support to extend the agreement with the current concession provider (Pizza Wagon) through 2019 while the department continues seeking such services on a longer term basis. Team recommended including Civic Center Concessions as an item on the March 14, 2019 Parks and Recreation Commission meeting agenda.

- X. February 20, 2019 E-mail from O'Brien Regarding Civic Center Park
Team asked Director to respond to e-mail and to include e-mail and response on the April Parks and Recreation Commission meeting agenda in the Consent Calendar.
- XI. Park Updates
Director updated team about the \$147,000 Michigan Enhancement Grant award for the Civic Center amphitheater project. Director informed team that the Twin Lakes Park the caretaker's cottage now will be inhabited full-time by the park caretaker.
- XII. Second Public Comment
There was no public comment.
- XIII. Notices and Team Member Comments
Team members discussed a proposed community garden at the Civic Center.
Director reminded team about resident Bob Carr's September 2018 proposal to the Parks and Recreation Commission to restore the barn at Maple Bay Park and Natural Area, which was referred to the Business Development Team. She informed team that Mr. Carr asked to be placed on the Business Development Team's April agenda.
Office Manager reminded that the Meyer property was intended by its former owners to be an educational resource.
- XIV. Adjournment
Meeting adjourned at 6:25 p.m.