

GRAND TRAVERSE COUNTY  
BOARD OF COMMISSIONERS

Regular Meeting  
March 7, 2018

Vice Chairman Clous called the meeting to order at 5:30 p.m. at the Governmental Center.

OPENING CEREMONIES OR EXERCISES

The Pledge of Allegiance to the Flag of the United States of America was recited.

PRESENT: Dan Lathrop, Tom Mair, Cheryl Gore Follette, Addison Wheelock, Jr.,  
Bob Johnson and Ron Clous

EXCUSED: Carol Crawford

APPROVAL OF MINUTES

Minutes of February 21, 2018 – Regular Meeting

Moved by Mair, seconded by Wheelock to approve the minutes as presented. Motion carried.

PUBLIC COMMENT

**Ryan Hannon** spoke about the renovation of Country Inn & Suites to 1 bedroom units for youths.

APPROVAL OF AGENDA

Moved by Wheelock, seconded by Johnson to approve the agenda as presented.  
Motion carried.

CONSENT CALENDAR

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If any item is not removed from the consent calendar, the action noted (receive & file or approval) is approved by a single Commission action adopting the consent calendar.

A. RECEIVE AND FILE

1. Northwest Michigan Community Action Agency Minutes of January 18, 2018
2. Michigan Township Association – Grand Traverse County Chapter Minutes  
February 1, 2018 and March 1, 2018.

**B. APPROVALS**

1. Appointments to Boards & Committees (Building Authority, EDC and Land Bank)  
*Removed from calendar.*
  
2. Resolution 32-2018  
Resource Recovery  
2018 Hauler License
  
3. Resolution 33-2018  
Intergovernmental Agreement  
Charlevoix Cheboygan Emmet Central Dispatch Authority  
Grand Traverse County  
Next Generation 911 Revised Agreement
  
4. Resolution 34-2018  
Central Dispatch  
Command Officers Association of Michigan (COAM)  
Central Dispatch Supervisory Unit  
Letters of Amendment
  
5. Resolution 35-2018  
911  
Central Dispatch Board of Directors  
Amended Bylaws

**ACTION ON THE CONSENT CALENDAR**

After the County Clerk read the Consent Calendar for the record, the following item was removed:

B-1                      Page 20                      By Mair

Moved by Wheelock, seconded by Gore Follette to approve the Consent Calendar minus Item #B-1. Motion carried.

**SPECIAL ORDERS OF BUSINESS**

None

**ITEMS REMOVED FROM CONSENT CALENDAR**

**B-1 - Appointments to Boards & Committees (Building Authority, EDC and Land Bank)**

Commissioners decided to wait until we have a new County Administrator to fill the County Administrator/designee positions on the Building Authority and Economic Development Corporation boards. The County Clerk distributed a memo indicating that Richard Lewis was appointed by the Brownfield Redevelopment Authority board at their February 28, 2018 meeting to be the representative on the Land Bank Authority. Mrs. Scheele requested that in addition to appointing Heidi Scheppe and Dean Bott to the Land Bank Authority that the Board also appoint Richard Lewis as the Brownfield Redevelopment Authority Representative.

Moved by Mair, seconded by Gore Follette to appoint the following people to the Land Bank Authority: Dean Bott, County Administrator Designee, to fill the vacancy of the term ending December 31, 2019; Heidi Scheppe, Treasurer, to a three year term ending December 31, 2020, and Richard Lewis, Brownfield Redevelopment Authority Representative to a three year term ending December 31, 2020. Motion carried.

#### DEPARTMENT ACTION ITEMS

##### **a. Commission on Aging**

###### 1. Advisory Board Bylaws

Cindy Kienlen, Commission on Aging Director, was available to answer Commissioners' questions.

Resolution 36-2018  
Commission on Aging  
Advisory Board  
Approval of Bylaws

Moved by Gore Follette, seconded by Wheelock to approve Resolution 36-2018. Motion carried.

##### **b. Central Dispatch**

###### 1. Grand Traverse 911 Annual Report 2017

Jason Torrey, 911 Director, gave a presentation on the 911 Annual Report, 2017.

##### **c. Information Technology**

###### 1. Recommendation Vendor for SAN Replacement

Ming Mays, IT Director, provided information on the RFP process and the recommendation to approve Access Interactive as the SAN vendor.

Resolution 37-2018  
IT  
Access Interactive  
Storage Area Network (SAN) Replacement

Moved by Johnson, seconded by Wheelock to approve Resolution 37-2018. Motion carried.

###### 2. Action Plan Phases for Network Replacement – Stage 1,2,3

Ming Mays, IT Director, indicated that they were requesting approval to send out RFPs for the Network Replacement which is a 3 year process. Once the final bids are received, Mrs. Mays will bring the cost information back to the Board for approval.

Resolution 38-2018  
IT  
Action Plan Phases for Network Replacement

Moved by Gore Follette, seconded by Wheelock to approve Resolution 38-2018 with the addition that the IT Director try and negotiate the entire project this year instead of doing it over 3 years. Motion carried.

- 3. OnBase Upgrade & Data Encryption  
Ming Mays, IT Director, explained the request for OnBase Upgrade and Data Encryption.

Resolution 39-2018  
IT  
ImageSoft  
OnBase Upgrade and Data Encryption

Moved by Gore Follette, seconded by Johnson to approve Resolution 39-2018. Motion carried.

**d. Administration**

- 1. Resource Recovery Manager  
Nate Alger, Interim County Administrator, indicated that the reference checks have already been completed by Human Resources and they would like to offer the Resource Recovery Manager position to Dave Shaffer.

Moved by Gore Follette, seconded by Wheelock to approve Administration to offer the position of Resource Recovery Manager to Dave Shaffer. Motion carried.

Commissioners directed staff to begin the process to transition the County away from IRIS once the new Resource Recovery Manager is on board.

OLD/UNFINISHED BUSINESS

None

NEW BUSINESS

**a. Road Commission**

- 1. South Airport Bonding  
Jim Cook, Road Commission Manager, gave an update on the South Airport Road project. The project entails fixing South Airport Road from Veteran’s Drive to US-31 and will cost approximately \$4 million dollars. The Road Commission plans to obtain bonds to cover the costs.

Moved by Wheelock, seconded by Johnson to authorize Grand Traverse County Finance Department to immediately begin the process of obtaining bonding for the South Airport Road Project and other possible minor projects. Motion carried.

PUBLIC COMMENT

None

COMMISSIONER/DEPARTMENT REPORTS

None

NOTICES

None

CLOSED SESSION

None

Meeting adjourned at 6:38 p.m.

\_\_\_\_\_  
Bonnie Scheele, County Clerk

\_\_\_\_\_  
Ron Clous, Vice Chairman

APPROVED: \_\_\_\_\_      \_\_\_\_\_  
                  (Date)                   (Initials)