

GRAND TRAVERSE COUNTY
BOARD OF COMMISSIONERS

Regular Meeting
March 15, 2017

Chairwoman Crawford called the meeting to order at 5:30 p.m. at the Governmental Center.

OPENING CEREMONIES OR EXERCISES

The Pledge of Allegiance to the Flag of the United States of America was recited.

PRESENT: Bob Johnson, Tom Mair, Addison Wheelock, Jr., Ron Clous, Dan Lathrop,
Cheryl Gore Follette, and Carol Crawford

APPROVAL OF MINUTES

March 1, 2017 – Regular Session

Moved by Wheelock, seconded by Johnson to approve the minutes listed above. Motion carried.

PUBLIC COMMENT

Chris Kushman, spoke in support of the Boardman Lake Trail grant applications

Heather Smith, spoke on the Park Place Brownfield Plan and watershed plan.

Rick Buckhalter, spoke on Park Place Brownfield Plan and Boardman Lake Trail grant applications.

APPROVAL OF AGENDA

Move *Items Removed from Consent Calendar* to before Special Orders of Business.

Moved by Johnson, seconded by Clous to approve the agenda as amended. Motion carried.

CONSENT CALENDAR

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If any item is not removed from the consent calendar, the action noted (receive & file or approval) is approved by a single Commission action adopting the consent calendar.

A. RECEIVE AND FILE

1. Northern Lakes Community Mental Health minutes of January 19, 2017
2. Airport Commission Organizational Meeting minutes of January 24, 2017

- 3. Airport Commission Regular Meeting minutes of January 24, 2017
- 4. Grand Traverse Conservation District Monthly Report for February
- 5. Road Commission Monthly Report for March
- 6. 2016 Planning Commission Annual Report – *removed from calendar*

B. APPROVALS

- 1. Resolution 22-2017
Planning
Revolving Loan Fund Application for Berg Well Drilling
- 2. Resolution 23-2017
April 2017 is Social Host Awareness Month – Proclamation
- 3. Resolution 24-2017
Finance
FY 2017 Budget Amendments
- 4. February 2017 Claims Approval – *removed from calendar*
- 5. Proclamation to Recognize Girl Scouts “Operation American Soldier” – *removed from calendar*

ACTION ON THE CONSENT CALENDAR

After the Chief Deputy County Clerk read the Consent Calendar for the record, the following items were removed

A-6	Page 23	By Clous
B-4	Page 37	By Gore Follette
B-5	Page 60	By Johnson

Moved by Gore Follette, seconded by Johnson to approve the Consent Calendar minus items A-6, B-4 and B-5. Motion carried.

ITEMS REMOVED FROM CONSENT CALENDAR

A-6 2016 Planning Commission Annual Report

Moved by Clous, seconded by Lathrop to receive and file the 2016 Planning Commission Annual Report. Motion carried.

B-4 February 2017 Claims Approval

Staff directed to show detail of claims totaling \$1000 or more by vendor.

Resolution 25-2017

Finance

February 2017 Claims Approval

Moved by Gore Follette, seconded by Clous to approve Resolution 25-2017.
Motion carried

B-5 Proclamation to Recognize Girl Scouts “Operation American Soldier”

Commissioner Johnson presented the Proclamation to Meredith and Amanda Allen.

Resolution 26-2017

Proclamation

Recognize Girl Scouts “Operation American Soldier”

Moved by Mair, seconded by Wheelock to approve the Proclamation to Recognize Girl Scouts “Operation American Soldier”

SPECIAL ORDERS OF BUSINESS

a. Public Hearing for Grant Applications (4) for the Boardman Lake Trail Loop

Jean Derenzy, Director Community Development /Codes, reviewed Boardman Lake Trail Loop Grant Applications and answered Commissioners’ questions.

Chairwoman Crawford declared the public hearing open at 6:02 p.m.

Public Comment

The following people gave comments regarding the Grant Applications (4) for the Boardman Lake Trail Loop

Rick Buckhalter

Marsha Smith

Chris Kushman

There being no further comments or correspondence, Chairwoman Crawford closed the public hearing at 6:15 p.m.

b. Public Hearing on the Park Place Redevelopment Area – Brownfield Plan

Jean Derenzy, Director Community Development/Codes, reviewed the Park Place Redevelopment Area Brownfield Plan.

Eric Helzer, Park Place Representative, reviewed the investment in Park Place Hotel and plan for the conference center.

Rob Bacigalupi, Downtown Development Authority Executive Director, spoke on the public infrastructure improvements.

Marty Colburn, City of Traverse City Manager, spoke on the working partnership between all entities involved.

Chairwoman Crawford declared the public hearing open at 6:15 p.m.

Public Comment

The following people gave comments regarding the Park Place Redevelopment Area – Brownfield Plan

Alex Mowczan

John Pack

Marsha Smith

Bill Golden

Scott Hardy

Kent Wood

Trevor Tkach

Kelly Jo Bowman

There being no further comments or correspondence, Chairwoman Crawford closed the public hearing at 7:11 p.m.

c. Boardman River Restoration Project – Boardman Dam Removal Presentation (Conservation Resource Alliance)

Frank Dituri, Implementation Team, spoke on the Boardman River Restoration Project. Amy Beyer, Conservation Resource Alliance Director, gave an overview and update on the Boardman River Restoration Project. Dan DeVaun, AECOM Senior Water Resource Engineer, explained the plan for viewing the draw down process.

Recessed at 7:24 p.m.

Reconvened at 7:30 pm

DEPARTMENT ACTION ITEMS

a. Community Development

1. Boardman Lake Trail Loop – Approval Grant Applications (4)

Resolution 27-2017

Community Development

Support for the Michigan Natural Resources Trust Fund Grant
for the Boardman Lake Trail – Bridges, etc.

Resolution 28-2017

Community Development

Support for the Michigan Natural Resources Trust Fund Grant
for the Boardman Lake Trail – Boardwalk, etc.

Resolution 29-2017

Community Development

Support for the Land and Water Conservation Fund Grant
for the Boardman Lake Trail

Resolution 30-2017

Community Development

Support for the Recreation Passport Grant
for the Boardman Lake Trail

Moved by Wheelock, seconded by Mair to approve Resolutions 27-2017, 28-2017, 29-2017 and 30-2017

Motion carried.

2. Park Place Redevelopment Area – Approval of Brownfield Plan

Resolution 31-2017

Community Development

Approval for Brownfield Plan

Park Place Redevelopment Area – 300 East State Street

Moved by Gore Follette, seconded by Johnson to approve Resolution 31-2017.

Roll Call Vote: Yes 6 No 1

Nays: Clous

3. Approval of Economic Development Corporation Amended ByLaws

Tom Menzel, County Administrator, reviewed the Economic Development Corporation Amended ByLaws.

Resolution 32-2017

Economic Development Corporation

Amended ByLaws

Moved by Wheelock, seconded by Gore Follette to approve Resolution 32-2017

Motion carried.

b. Health Department

1. Medical Examiner Contract

Wendy Trute, Health Officer, and Dr. Joyce deJong, Medical Examiner, reviewed the medical examiner contract and answered Commissioners' questions.

Moved by Gore Follette, seconded by Wheelock, to approve the Medical Examiner contract.
Motion carried.

c. Finance

1. Budget to Actual Revenue and Expenditure Report

Jody Lundquist, Finance Director, reviewed the Budget to Actual Revenue and Expenditure Report.

OLD BUSINESS

a. Property Acquisition & Disposal

Commissioners discussed and requested the following modifications:

VII Policy Standards Section (J) be removed, add clause indicating only take property for a public purpose.

VIII Real Property Disposal Guidelines Section (B)(i) be removed.

IX Policy Review modified to have the Board of Commissioners review the policy every three years.

Civil Counsel will make the changes to the Property Acquisition & Disposal Policy and the modified policy will be placed on the April 5, 2017 consent calendar for review.

Moved by Gore Follette, seconded by Lathrop to approve the Property Acquisition & Disposal with the above modifications.

Motion carried.

b. Natural Gas Contract

Resolution 33-2017

Administration

Natural Gas Contract and Purchasing Policy Amendment

Moved by Gore Follette, seconded by Johnson to approve Resolution 33-2017.

Motion carried.

NEW BUSINESS

None

PUBLIC COMMENT

Brad Warren, spoke on the Keystone Soccer Complex and Keystone Property sale.

Scott Hardy, spoke on the Keystone Property.

COMMISSIONER/DEPARTMENT REPORTS

a. Facilities Management (Marty Dunham)

Marty Dunham, Facilities Manager, gave a presentation on the Facilities Department.

b. Staffing Plan Process – Discussion

Moved by Gore Follette, seconded by Mair to rescind Resolution 12-2016 and that hiring and firing of positions that report directly to the County Administrator, be brought to the Board of Commissioners for advice and consent.

Commissioner Gore Follette withdrew her motion, Commissioner Mair withdrew his second.

c. Draft RFP for County Administrator

Consensus of the Board was to move forward with the RFP and Board directed staff to finalize formatting.

NOTICES

a. March 16, 2017 at 9:00 a.m. – Board Basics Training

b. March 22, 2017 – Special Board Meeting – Attorney-Client Update Regarding Collective Bargaining

c. March 29, 2017 – Special Study Session – Pension Debt Discussion Rescheduled to April 12, 2017

Commissioner Mair requested Human Resource Contract be placed on the April 5, 2017 agenda.

Commissioner Gore Follette requested monthly update on Commission on Aging and update on Animal Control at a future meeting.

CLOSED SESSION

None

Meeting adjourned at 9:23 p.m.

Sarah B. Lutz, Chief Deputy County Clerk

Carol Crawford, Chairwoman

APPROVED: _____
(Date) (Initials)