

Executive Committee Meeting ~ Minutes ~

GRAND TRAVERSE COUNTY COMMISSION ON AGING

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Tuesday, March 17, 2015

10:00 AM

GTCOA Meeting Room

DRAFT: 3/17/15

APPROVED: 5/19/15

Call to Order

Chair Harrand called the meeting to order at the Commission on Aging Meeting Room, 520 West Front Street, Traverse City, MI.

Attendee Name Title **Status** Arrived Rodetta Harrand Chair Present Vice Chair Sandra Busch Present Bill Rokos Treasurer Present Shirley Zerafa Present Secretary Christine Maxbauer County Commissioner Present

Staff Present:

Georgia Durga, Director

Cyndie F., Office Specialist

Guests Present: None

Approval of Agenda

Motion to approve the agenda as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVED:	Rokos
SECONDED:	Busch
AYES:	Busch, Harrand, Maxbauer, Rokos, Zerafa
NAYS:	None

Approval of Minutes

Durga requested the minutes be amended to reflect an error reported in the endowment award. She reported the amount as \$6,422, but should have been \$6,702.

Motion to approve the minutes as amended.

RESULT:	APPROVED [UNANIMOUS]	
MOVED:	Maxbauer	
SECONDED:	Zerafa	
AYES:	Busch, Harrand, Maxbauer, Rokos, Zerafa	
NAYS:	None	



Reporting update

Last month members requested that Wells report to the Program Committee. Durga relayed that Wells is the Chair of Bay Area Senior Advocates, which meets the same day and time as Program Committee. Durga requested that reporting continue to the Executive Committee until January 2016. Members concurred.

SCN Program Report

Motion to accept the February Program Report as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVED:	Rokos
SECONDED:	Maxbauer
AYES:	Busch, Harrand, Maxbauer, Rokos, Zerafa
NAYS:	None

Activities Update

Wells updated members on current activities at all SCN locations. She also provided updates on Senior Expo, Chamber Business after Hours, the 40th Anniversary of GTCOA, as well as upcoming programming. Wells informed members that the SCN part time employee has resigned. Wells updated members on plans by staff for a retirement party for Durga on May 15th. Members were informed that Durga would still host the trip to Lansing for Older Michiganians Day on June 9th.

Senior Center Network renovation update

No update

SCN new position

Wells explained the request for the new position, informing members that she thought the matter should go to both committees. (Finance and Executive).

Motion to approve staff recommendation for one FTE Employee for the Senior Center Network Outreach Program.

RESULT:	APPROVED [UNANIMOUS]
MOVED:	Harrand
SECONDED:	Zerafa
AYES:	Busch, Harrand, Maxbauer, Rokos, Zerafa
NAYS:	None

Mather Café Model training

Durga relayed that, at one time, the BOC (Board of Commissioners) required that all out of state travel be approved by their Board. Wells explained the Mather Café Model training and trip, and relayed it would be at a cost not to

exceed \$2,500. The training would be in Chicago, IL.

Motion to approve staff recommendation to send an employee to Mather Café Model training in Chicago, IL, at a cost not to exceed \$2,500, and to forward the matter to the Board of Commissioners, if necessary.

RESULT:	APPROVED [UNANIMOUS]
MOVED:	Rokos
SECONDED:	Harrand
AYES:	Busch, Harrand, Maxbauer, Rokos, Zerafa
NAYS:	None

Certificate of Appreciation, Full Bloom Floral

Durga relayed that she would like to provide a Certificate of Appreciation to Full Bloom Floral. Full Bloom provided flowers that were given to IHS and SCN clients after Valentines Day. Durga asked if members want to be notified of Certificates of Appreciation prior to their issuance. Members concurred that Durga proceed without prior approval.

2015 Volunteer Week Resolution

A Resolution for National Volunteer Week was reviewed. Durga requested a motion to approve and to forward it to the BOC. Durga relayed that this year's Volunteer Week Appreciation Celebration has been moved from April to June.

Motion to accept the proposal for the Resolution for National Volunteer Week

RESULT:	APPROVED [UNANIMOUS]
MOVED:	Busch
SECONDED:	Maxbauer
AYES:	Busch, Harrand, Maxbauer, Rokos, Zerafa
NAYS:	None

Millage proposal

Election update, August Primary

Durga relayed that members had made a motion to have the next millage election coincide with the next presidential primary, which would have been in March, 2016. Durga explained that there will also be an August 2016 primary. Durga requested that the motion be changed to reflect that the ballot proposal should be placed on the August 2016 ballot.

Motion to amend the motion on the millage proposal timing to state that the matter would go on the ballot in August 2016 Primary Election.

RESULT:	APPROVED [UNANIMOUS]
MOVED:	Harrand

SECONDED:	Maxbauer	
AYES:	Busch, Harrand, Maxbauer, Rokos, Zerafa	
NAYS:	None	

Joint meeting with BOC update

Durga informed members that the matter was discussed with Commissioner Maxbauer and they agreed that it should wait until things are a little farther along, as well as after a new Director is hired. Members discussed ballot language. Members concurred to make a start of a draft, with the last election language.

Possible new programs/increased millage

Durga relayed that it seemed that an increase would not have support from members, but that a member asked for a list of suggestions if the millage was increased by 0.1 mills. Durga relayed that she and the Deputy Directors drafted that list. Members discussed each suggestion at length. Additionally members discussed the request of a millage increase and a need for a plan, with associated costs, before discussion on an increased millage request.

Commissioner Maxbauer left 10:53 am.

Division Evaluation.

Members discussed the appropriation of the funds to the loan closet and senior services.

Old Business

Durga circulated a list of all Senior Millages in Michigan. Members asked that the report be provided, by email, to all members.

Member relayed a misunderstanding regarding the routing of the SCN Program Report.

New Business

None

Public Comment

Rokos relayed concerns that many Agenda items are a duplicates of things sent to other Committees. Members discussed the matter, at length, relaying their opinions on the subject of less/combined meetings or meetings of the whole. Members discussed combining Finance and Executive Committees at length. Durga relayed legal responsibilities of the Board and stated that if she feels a decision by one or another Committee is a grey area then she sends the matter to both.

Executive Committee Minutes Page 5 of 5 March 17, 2015

Members concurred to have staff poll Board members for their thoughts on combining Finance and Executive Committees, and to return the poll to the Executive Committee in April.

Members discussed the amount of time it takes to provide decisions of the GTCOA Board to the BOC for final approval. Durga relayed that the Board's policy has been to approve motions and forward the matter to the BOC the following month. Harrand suggested that Board and Committee dates could potentially change as well. Durga relayed that reports would be a month behind. Members discussed the matter at length. Members concurred to have staff request an additional poll to switch the Board and Committee meeting weeks, and to return the matter to Executive in April.

Adjournment Meeting adjourned at 11:56 am

Minutes available by contacting the Grand Traverse County Commission on Aging office by phone at (231) 922-4688 or by mail at the following address: 520 West Front Street, Suite B, Traverse City, MI. 49684.

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