

GRAND TRAVERSE COUNTY 911 BOARD OF DIRECTORS

Meeting Minutes: March 21st, 2019

Commission Chambers Governmental Center

PRESENT:

Brad Jewett
Chris Clark
Jeff O'Brien
Chief Jim Tuller
Chief Pat Parker
Chief Andy Down
Gregg Bird
Jason Torrey
Tim Newton

AGENCY:

G.T County Board of Commissioners
G.T. County Sheriff's Department
Traverse City Police Department
Traverse City Fire Department
G.T. Metro Fire Department
Grand Traverse Township Fire Services
G.T. County Emergency Management
GT 911/Central Dispatch
North Flight EMS

ABSENT:

Ryan Tabaczka

Michigan State Police

OTHERS IN ATTENDANCE:

Leah Hornacek
Bill Parker
Joseph Miller
Steve Meek
Fred Gilstorff
Rob Hentschel
David Cutway
Brandon Flynn
Steve Apostel

GT 911/Central Dispatch
Blair/Paradise Township Emergency Services
Central Dispatch
G.T. Metro Fire Department
Peninsula Twp. Fire Department
G.T County Board of Commissioners
Green Lake Twp. Emergency Services
Whitewater Twp. Fire Department
G.T. Metro Fire Department

Call to order

Meeting called to order at 10:02 AM. A quorum was present.

Approval of Agenda

Motion by Parker to approve the agenda as submitted, supported by Down. Motion passed.

Approval of Minutes

Motion by Jewett to approve the minutes as submitted, supported by Torrey. Motion Passed.

Directors Report:

Director Jason Torrey provided the following report:

- Central Dispatch has received a letter of resignation as of this morning. Central Dispatch will be posting an internal solicitation for the open Dispatch Supervisor position.
- Dispatch is working through the CAD upgrade and currently still working on the CAD side of changes and updates. The invoices for the CAD upgrade have been paid.
- Still having difficulties with the Crew Force application. The calls are not always routing correctly. It may be due to GIS issues or edge matching with surrounding counties. Torrey is troubleshooting other issues with Crew Force, the application keeps shutting down, and asking for an activation code, and the refresh rate needs to be corrected. Torrey is making progress with these issues. Payment will be made for this application once we are satisfied with performance.
- Web CAD Monitoring is functioning correctly.
- Tactical Dispatch Update – Carpenter is working out details to hardwire the command vans for better communication. During the Active Shooter call in East Bay Township the tactical dispatch worked well with the other groups while at the call. Per Clark, tactical dispatch was a valuable asset on the scene of the call and he is looking forward to continued collaboration on this.
- Torrey is still in talks with Kalkaska County for them to direct dispatch Fife Lake Fire Department. No further update.
- 4-5 dispatch personnel will be going to training shortly and there is a 40 hr. advanced dispatch course coming up next month.
- Viper Maintenance Training is coming up in the NW Michigan area and will provide training for on-site maintenance of the Viper system.
- Torrey, Hornacek, Meek, Mosely (IT), and Brenda Miller (Records) will be attending the New World Conference in Dallas. While there, they will be meeting with others using the Crew Force application. If you have suggestions or questions please forward them to Torrey or Hornacek.
- There is a House Bill requesting the striking of the MLTS (Multi Line Telephone System) rules introduced for better location of device used to make calls to 911. This bill forces users into having the calling device show information of the actual address. From a 911 perspective, this is crucial. The 911 community is opposing the striking of the MLTS rules from legislation. Bird will send out the legislation information to the board members.

SUBCOMMITTEE REPORTS:

Technical Subcommittee

Radio and Pager Reprogramming – Torrey provided the following update. Reprogramming commenced yesterday at Blair Twp. Fire Department. All 5 team members were present. Blair Fire pager and radio reprogramming was completed by the end of the day. Peninsula Fire Department reprogramming will be tomorrow, Friday, March 22nd. Other departments are scheduled. Some of the chiefs have not submitted their lists will personnel equipment, this needs to be done for Torrey to submit for the templates.

There were a handful of new pager antennas handed out for testing. Per Parker, they are working much better and are a vast improvement. Lots of good feedback from the end user.

Law Enforcement Subcommittee

No report.

Fire and EMS Subcommittee

No report.

Old Business

- VHF Equipment – Ernie and Glen from TBARG group met with Torrey to come up with a plan on what can be done with the equipment. They were interested in what was available. Torrey advised that the goal for Dispatch is to have no out of pocket costs. Basic information was given to Ernie and Glen on what equipment is available. There would have to be agreements in place and worded so that Public Safety would have priority. Torrey will keep moving forward on this proposal. Bird further advised that if RACES is added to the proposal, it would have to go through the Emergency Management Department. Parker commented that their fire department still has to have vhf radios in the equipment.
- Surcharge renewal – Torrey provided a packet to the board including allowable and non-allowable surcharge items. The board would like to have a timeline, etc. within the next 4 months so it can begin preparing. A budget projection packet was handed out, discussion on the packet. The current surcharge expires in 2021, the board needs to look at priorities and come up with a refined projection for associated costs. Torrey would like to work with County Administration on expanding the size of the dispatch center to accommodate county growth and work on security of the center. The surcharge should be able to cover all of this. Further discussion. Torrey is asking that members of the board assist with a list of needs. The Technical Subcommittee will work on the needs list. Torrey will send information to the group. If you cannot attend the meetings on this, please provide your feedback.

New Business:

- Hornacek attended a community collaborative meeting at United Way. The Third Level Crisis line is going away. Taking its place will be the Northern Lakes Community Mental Health line. Dispatch will start transferring needed calls to this line once the switchover is complete. Their telephone number is 711 and will be a good resource for law enforcement to hand out to parties in need.
- The 211 line is back in service. The call center is located in Grand Rapids. This is a resource line that can direct people to correct sources when they are in need of assistance that dispatch/public safety does not provide. 211 is also a dependable resource for law enforcement/dispatch personnel as well.
- Hoarding Task Force – Tuller advised that the list was gone through and some discrepancies were found. The entire list was sent to Miller for update. Update has been completed.

Round Table:

None.

Meeting adjourned at 10:45 AM

DRAFT