



*Parks and Recreation enhances community and quality of life through people, parks, and programs.  
Senior Center Network makes longer lives, better lives.*

**Grand Traverse County Parks and Recreation Commission Meeting  
Thursday, April 11, 2019, 5 p.m.  
Commission Chambers, Second Floor, Governmental Center  
400 Boardman Avenue, Traverse City, Michigan 49684  
MINUTES**

**A. Pledge of Allegiance**

**B. Call to Order**

Meeting was called to order at 5 p.m.

**C. Roll Call**

Commissioners Present: David Grams, Rob Hentschel, Rod Kivell, Steve Largent, William Mouser, John Roth, Whitney Waara\*, Rodetta Harrand

Commissioners Excused: Shirley Zerafa

Others Present: Kristine Erickson, Director, Ryan Walsh, Office Manager, Lori Wells, Senior Center Network Manager, Katelynn Brown, Office Coordinator, Ariel Scheppe, Office Specialist, Grand Traverse County Parks and Recreation; Shelly Evans, Long Lake Senior Director; Rebecca Venticinque, Tri Again Fitness; Angela Stricker, Brandy Gallagher, Traverse City Roller Derby; Chris Bott, TC Tritons Rowing Coach; Jalen Provo, county resident.

*\*Arrived late to meeting.*

**D. First Public Comment**

There was no public comment.

**E. Approval of/Additions to Agenda**

MOTION by Roth, second by Hentschel, to approve the agenda, as presented. Motion carried.

**F. Special Orders of Business/Presentations**

1. Check Presentation: Long Lake Township  
Lori Wells introduced Shelly Evans, and Evan spoke regarding the partnership between the County's Senior Center Network and Long Lake Township.

**G. Consent Calendar**

***Receive and File***

1. Approved Minutes from March 5, 2019 Business Development Team Meeting
2. Parks and Recreation-Senior Center Network Budget Report
3. Grand Traverse Conservation District's Monthly Report
4. Parks and Recreation-Senior Center Network Department Report
5. Signed Agreement for Use of Twin Lakes Facilities: Parks and Recreation and GT Rugby Club
6. March 21, 2019 Rosa Thank-you Letter to Senior Center Network

7. Central Y Membership Statistics
8. April 1, 2019 Letter of Support for Norte's Application for a PeopleForBikes Community Grant
9. E-mail Correspondence with Mike Dively Regarding Donation to Easling Pool
10. March 15, 2019 Letter of Support for Watershed Center Grand Traverse Bay's Application for Consumers Energy Foundation Planet Award for Bridge Project at NER

### **Approvals**

1. Draft Minutes from March 14, 2019 Parks and Recreation Commission Meeting  
MOTION by Roth, second by Largent, to Receive and File the Consent Calendar, with the exception of Items 5 and 9. Motion carried.

### **H. Items Removed from Consent Calendar**

1. Item 5. Signed Agreement for Use of Twin Lakes Facilities: Parks and Recreation and GT Rugby Club  
Commissioner Roth spoke regarding some typographical errors in the agreement. Director will contact GT Rugby and make corrections.  
MOTION by Roth, second by Grams, to receive and file Item 5. of the Consent Calendar. Motion carried.
2. Item 9. E-mail Correspondence with Mike Dively Regarding Donation to Easling Pool  
Resident Jalen Provo spoke regarding the donation to Easling Pool and stated he wished to recognize Mike Dively's generosity over the years.  
MOTION by Roth, second by Mouser, receive and file Item 9. of the Consent Calendar. Motion carried.

### **I. Reports**

1. Parks and Recreation-Senior Center Report  
Director and Senior Center Manager provided verbal updates to their written reports.
2. Committee and Representative Reports

### **K. New Business**

1. City-County Day Camp Agreement  
MOTION by Largent, second by Roth, to authorize Director to prepare, have legal counsel review, and sign agreement with City Parks and Recreation for use of Howe Arena and Gilbert Lodge, as needed, for the City-County Day Camp summer programs in 2019 at a rate of \$80 per day; in 2020 at a rate of \$86 per day; and in 2021 at a rate of \$92 per day. Motion carried.
2. Proposal: TRI Again Fitness' Use of Former Probate Court Building  
Rebecca Venticinque spoke regarding the TRI Again Fitness proposal to rent space in the old probate building at the Civic Center.  
MOTION by Hentschel, second by Roth, to approve the preparation of a two-year agreement (subject to review by civil counsel) with Tri Again Fitness for use of one 23-by-40-foot room at 1125 Civic Center Drive from September 2019 through May 2020, and from September 2020 through May 2021, at a rental rate of \$288 per month, plus a one-time payment of \$1,000 for improvements to the space. Motion carried.
3. Proposal: TC Roller Derby In-kind Request for Reduced Rental Rate of Howe Arena  
MOTION Hentschel, second by Largent, to authorize Director to finalize and have the President sign a three-year agreement with Traverse City Roller Derby for use of Howe Arena at Civic Center Park in 2019, 2020, and 2021, with the total cost of rental each year to be reduced by \$3,500 for in-kind advertising provided by Traverse City Roller Derby. Motion carried.
4. Proposal: Kiwanis Flag Project at Medalie and Civic Center Parks  
MOTION by Roth, second by Waara, to authorize Director to prepare, submit for review by legal counsel, and have President sign a three-year agreement with Kiwanis Club of Traverse City for use of a section of parkland at north end of Civic Center Park, as approved by Parks and Recreation and Facilities Management directors, and for use of a section of parkland along south end of Medalie Park, as approved by Parks and Recreation and Facilities Management directors, to place flags according to a schedule to be submitted to and approved by Parks Director on January 1 of each year and for Kiwanis Club of Traverse City to promote Grand Traverse County Parks and Recreation-Senior Center Network as a sponsor in return. Motion carried.

5. Name-the-Landing at Natural Education Reserve Contest  
Commissioner Largent and Commissioner Mouser spoke regarding the Natural Education Reserve contest.  
MOTION by Kivell, second by Hentschel, to authorize the Natural Education Reserve Advisory Committee and the Conservation District to gather input and suggestions from the public to name the new landing at the former Boardman Pond Trailhead and, following that process, to consider a name recommended by the Advisory Committee. Motion carried.
6. Howe Arena Bleachers: Vendor Recommendation  
MOTION by Roth, second by Waara, to approve Interkal as the vendor to supply new bleachers for Howe Arena at Civic Center Park, and to authorize expenditure of up to \$100,000 from the Parks and Recreation budget to pay for them.  
Roll Call Vote  
Yeas: Grams, Hentschel, Kivell, Largent, Mouser, Roth, Waara, Harrand (8)  
Nays: (0)  
Absent: Zerafa (1)  
Motion passed, 8 to 0.

## J. Old Business

1. TC Tritons' 2019 Season Update and Requests  
Coach Chris Bott spoke regarding the TC Tritons and requested permission to install shed, address flooding concerns in fenced in area, and approval for leaving their dock in at Medalie Park.  
MOTION by Hentschel, second by Roth, to approve materials, colors, construction, and placement of new shed inside Tritons' vessel enclosure at Medalie Park, with proof of an approved plan by and appropriate building permit(s) from Garfield Township and any other entity, as required.  
Roll Call Vote  
Yeas: Grams, Hentschel, Kivell, Largent, Mouser, Roth, Waara, Harrand (8)  
Nays: (0)  
Absent: Zerafa (1)  
Motion passed, 8 to 0.  
MOTION by Kivell, second by Hentschel, to approve mitigating floodwaters inside Tritons' vessel enclosure at Medalie Park with either a boardwalk, which would require proof of an approved plan by and appropriate building permit(s) from Garfield Township, or fill to raise the grade, with a plan to be approved by Facilities Management and Parks and Recreation directors and the Michigan Department of Environmental Quality (DEQ), and with appropriate permits from DEQ and any other entity, as required.  
Roll Call Vote  
Yeas: Grams, Hentschel, Kivell, Largent, Mouser, Roth, Waara, Harrand (8)  
Nays: (0)  
Absent: Zerafa (1)  
Motion passed, 8 to 0.  
MOTION by Waara, second by Roth, to approve amending the Tritons agreement with removing language related to the duration in which the dock is installed throughout the year at Medalie Park during the term of use agreement with Parks and Recreation.  
Roll Call Vote  
Yeas: Grams, Hentschel, Kivell, Largent, Mouser, Roth, Waara, Harrand (8)  
Nays: (0)  
Absent: Zerafa (1)  
Motion passed, 8 to 0.
2. Wayfinding Signage Process  
MOTION by Grams, second by Largent, to authorize Director to follow county purchasing policy and work

with appropriate vendor to develop signage to meet immediate needs of Medalie Park and Civic Center Park and in doing so, work toward developing graphic standards to be applied to a future wayfinding program for county parks and park facilities.

Roll Call Vote

Yeas: Grams, Hentschel, Kivell, Largent, Mouser, Roth, Waara, Harrand (8)

Nays: (0)

Absent: Zerafa (1)

Motion passed, 8 to 0.

MOTION Grams, second by Waara, to authorize Director to follow county purchasing policy and explore options for developing a wayfinding program to improve county park and park facility identification and manage flow of traffic within them, and to present a draft wayfinding program plan to the Parks and Recreation Commission by December 2019.

Roll Call Vote

Yeas: Grams, Hentschel, Kivell, Largent, Mouser, Roth, Waara, Harrand (8)

Nays: (0)

Absent: Zerafa (1)

Motion passed, 8 to 0

3. Amphitheater Project Contractor Recommendation for Installation of Ramps, Stairways, Handrails

The Director gave an update on the contractor recommendations.

MOTION by Roth, second by Kivell, to approve TC Concrete as contractor for installation of ADA ramps, stairways, and handrails, as part of the Civic Center amphitheater refurbishment project, and to authorize the expenditure of \$79,500 for such work.

Roll Call Vote

Yeas: Grams, Hentschel, Kivell, Largent, Mouser, Roth, Waara, Harrand (8)

Nays: (0)

Absent: Zerafa (1)

Abstention: Hentschel (1)

Motion passed, 8 to 0

4. Rotary Charities Grant Application: Recommendation to County Board of Commissioners for Resolution of Support

MOTION Waara, second by Largent, to recommend that the County Board of Commissioners pass a resolution in support of Parks and Recreation's application for a \$10,000 Rotary Charities Seed Grant to help fund a "Grand Traverse County Parks and Recreation Collaboration Study," to help Parks and Recreation become more self-sustaining through new and expanded collaborations and partnerships. Motion carried.

**L. Second Public Comment**

There was no public comment.

**M. Notices and Commissioner Comments**

Commissioner Grams spoke regarding ongoing issues with trash and litter at the Civic Center.

TC Roller Derby representatives Stricker and Gallagher offered to help pick up litter and empty trash receptacles at the Civic Center.

Commissioner Kivell provided an update about the April Business Development Team meeting.

Commissioner Mouser provided an update about the Road Commission.

Commissioner Hentschel provided an update about the Board of Commissioners.

Commissioner Waara suggested that emergency telephones be installed around the walking track at the Civic Center, and suggested there be more recycling receptacles at the Civic Center.

Director reminded about the upcoming open Civic Center partner open house at the Norte Wheelhouse on April 14.

**N. Adjournment**

Meeting was adjourned at 6:37 p.m.