

GRAND TRAVERSE COUNTY
BOARD OF COMMISSIONERS

Regular Meeting
April 5, 2017

Chairwoman Crawford called the meeting to order at 5:30 p.m. at the Governmental Center.

OPENING CEREMONIES OR EXERCISES

The Pledge of Allegiance to the Flag of the United States of America was recited.

PRESENT: Ron Clous, Cheryl Gore Follette, Bob Johnson, Dan Lathrop, Tom Mair,
Addison Wheelock, Jr. and Carol Crawford.

APPROVAL OF MINUTES

March 15, 2017 – Regular Session

March 22, 2017 – Special Session

There being no corrections to the minutes listed above, they were approved as presented.

PUBLIC COMMENT

Dianne Thompson, spoke on defined benefit contribution.

APPROVAL OF AGENDA

Remove item 10-B Human Resource Contract

Add item 11-A Brownfield Subcommittee

Moved by Johnson, seconded by Wheelock to approve the agenda as amended. Motion carried.

CONSENT CALENDAR

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If any item is not removed from the consent calendar, the action noted (receive & file or approval) is approved by a single Commission action adopting the consent calendar.

A. RECEIVE AND FILE

1. Northern Lakes Community Mental Health minutes of February 16, 2017
2. Traverse Area District Library minutes of February 16, 2017

B. APPROVALS

- 1. Proclamation National Law Enforcement Officers Week - *removed from calendar*
- 2. Resolution 34-2017
Proclamation
National Correctional Officers and Employees Week
- 3. Resolution 35-2017
Sheriff's Office
Surplus Equipment
- 4. Resolution 36-2017
Sheriff's Office
Vehicle Purchase
- 5. Resolution 37-2017
Finance
Budget Amendments
- 6. Resolution 38-2017
Boards and Committees
Farmland Preservation Board Appointments
- 7. County Owned Real Property Acquisition and Disposal Policy - *removed from calendar*

ACTION ON THE CONSENT CALENDAR

After the Chief Deputy County Clerk read the Consent Calendar for the record, the following items were removed.

B-1	Page 20	By Johnson
B-7	Distributed	By Gore Follette

Moved by Johnson, seconded by Mair to approve the Consent Calendar minus items B-1 and B-7. Motion carried.

SPECIAL ORDERS OF BUSINESS

- a. **Introduction of Mary Haverty, Commission on Aging Director and Bill Hendry, Human Resources Director.**

Tom Menzel, County Administrator, introduced Mary Haverty, Commission on Aging Director, and Bill Hendry, Human Resources Director.

ITEMS REMOVED FROM CONSENT CALENDAR

B-1 National Law Enforcement Officers Week Proclamation

Commissioner Johnson read the National Law Enforcement Officers Week Proclamation.

Resolution 39-2017
Proclamation
National Law Enforcement Officers Week

Moved by Johnson, seconded by Wheelock to approve Resolution 39-2017. Motion carried.

B-7 County Owned Real Property Acquisition and Disposal Policy

Resolution 40-2017
Policy
County Owned Real Property
Acquisition and Disposal Policy

Moved by Gore Follette, seconded by Clous to approve Resolution 40-2017. Motion carried.

DEPARTMENT ACTION ITEMS

a. Sheriff’s Office

1. Additional Compensation for Sheriff (Clothing Allowance and Physical Maintenance Program)
Tom Bensley, Sheriff, answered Commissioners’ questions.

Resolution 41-2017
Sheriff’s Office
Additional Compensation for the
Sheriff of Grand Traverse County for
Clothing Allowances And Participation in the
Physical Maintenance Program

Moved by Gore Follette, seconded by Johnson to approve Resolution 41-2017. Motion carried.

b. Drain Commission

1. Reaffirmation of Support for Determination of Lake Level for Duck Lake and Expansion of Special Assessment District
Steven Largent, Drain Commissioner, reviewed the lake level for Duck Lake and expansion of Special Assessment District, and answered Commissioners’ questions.
Chris Forsyth, Civil Counsel, answered Commissioners’ questions.

Resolution 42-2017
Drain Commission
Reaffirmation of Support for Determination of
Lake Level for Duck Lake and
Expansion of Special Assessment District

Moved by Mair, seconded by Johnson to approve Resolution 42-2017.
Roll Call Vote: Yes 7 No 1
Nays: Clous

c. Parks and Recreation

1. Release of Fund Balance for New Playground at Civic Center

Kristine Erickson, Parks and Recreation Director, reviewed request for release of fund for the construction of the Campbell Community Playground. There will be a press release announcing the community build date, tentatively set for Monday, May 8, 2017.

Resolution 43-2017
Parks and Recreation
Civic Center
Campbell Community Playground
Release of Fund Balance for New Playground

Moved by Wheelock, seconded by Lathrop to approve Resolution 43-2017.
Motion carried.

d. Administration

1. Annual Audit Recommendation

Tom Menzel, County Administrator, reviewed the annual audit recommendation for a one year agreement with Rehmann Robson.
Jody Lundquist, Finance Director, answered Commissioners' questions.

Public Comment

Tom Bensley, Sheriff, gave comments on annual audit firm selection

Moved by Lathrop, seconded by Johnson to approve a 1 year agreement with Rehmann Robson for the annual audit.
No vote on motion.

Moved by Gore Follette, seconded by Wheelock to table the motion and hold a Special Meeting on April 12, 2017 immediately following the Study Session.
Roll Call Vote: Yes 6 No 1
Nay: Lathrop

OLD BUSINESS

a. Monthly Update – Commission on Aging

Jen DeHaan, Deputy County Administrator, and Mary Haverty, Commission on Aging Director provided an update on the Commission on Aging.

b. Human Resources Vendor Contract – *Removed from agenda*

- c. **County Administrator Hiring Process**
Commissioners discussed the process of hiring a County Administrator and the use of a Blue Ribbon panel of area business professionals.
- d. **Defined Benefit Contribution Analysis for Active Non-Contract Employees and Other Documentation Associated with this Subject for Discussion**
Commissioners discussed the defined benefit contribution analysis for active non-contract employees.

Public Comment

Bob Cooney, Prosecuting Attorney, gave comments on defined benefit contribution.

Moved by Gore Folette, seconded by Johnson to reduce the defined benefit contribution from 10% to 6%. Friendly amendment to have the reduction in contribution be as of January 1, 2017 and to authorize the Board Chair to effectuate the necessary documents. Motion carried.

NEW BUSINESS

- a. **Brownfield Subcommittee**
Chairwoman Crawford asked for a volunteer to be a member of the Brownfield subcommittee. Commissioner Clous volunteered to sit on the subcommittee.

PUBLIC COMMENT

None

COMMISSIONER/DEPARTMENT REPORTS

- a. **Pavement Surface Evaluation and Rating (PASER) System Report**
Commissioner Mair reviewed the Pavement Surface Evaluation and Rating (PASER) System report.

Commissioner Gore Follette expressed her distress of recent articles in the Record Eagle.

Commissioner Lathrop spoke on the Bluff Road trees and the Road Commission.

Chairwoman Crawford reported on the Friends of Easling Pool and their fundraising campaign.

NOTICES

- a. **April 11, 2017 – Equalization Meeting (Steve Curry from MAC)**
- b. **April 12, 2017 – Special Study Session – Pension Debt Discussion & Special Meeting – Annual Audit Recommendation.**
- c. **Ad Hoc Committees (April 5, 11, 12) Parks and Planning interviews**

CLOSED SESSION

None

Meeting adjourned at 8:19 p.m.

Sarah B. Lutz, Chief Deputy County Clerk

Carol Crawford, Chairwoman

APPROVED: _____ _____
 (Date) (Initials)