

**GRAND TRAVERSE COUNTY  
DEPARTMENT OF VETERANS AFFAIRS**  
2650 LaFranier Rd, Traverse City, MI 49686  
Public Services Building

**Thursday, April 18, 2019 @ 8:00 AM**

**BOARD MEETING**

**Minutes**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE / CALL TO ORDER**

**ROLL CALL**

Present: Leelanau County Representative Alan Aldrich, John Block, Robert "Art" Eisner, Bill Fowle, Ron Hofmeister, County Commissioner Gordie LaPointe, Rachael Sherman, Mollie Sourek

Staff: Michael Roof, Erin Whitney

Absent: Neal Horning

Guests: Veterans Coalition President John Lefler

**CITIZENS WISHING TO ADDRESS THE COMMITTEE**

None

**ADDITIONS/DELETIONS/CHANGES TO AGENDA**

None

**COMMISSIONER REPORT**

LaPointe updated committee on commissioners' work on pension deficit, airport tree cutting, and needle exchange program.

**APPROVAL OF MINUTES**

No questions/discussion

Motion to approve minutes from March 28, 2019 – Fowle  
Seconded – Sourek  
Approved unanimously

### **FINANCIAL REPORTS**

Roof stated money moved from “Contingency” line item to “Gas/oil/grease” line item for new office vehicle.

Motion to approve financial reports– Sherman  
Seconded – Hofmeister  
Approved unanimously

### **DIRECTOR’S REPORT**

Roof stated he started attending Kingsley business coffee talks at Kingsley village hall, added monthly Vets and Spouses group to discuss survivor benefits, and attended town hall meetings. The office has also sent an employee to monthly Bay Area Senior Advocates (BASA) meetings. The office is transitioning a storage room into empty office for outside agencies to use to meet with veterans, like NMCAA’s homeless veteran outreach coordinator. New computers installed in office. VA office moving forward with a version of veterans’ court, modeled after domestic court. Team to meet in May to further veterans’ court development.

Motion to approve director’s report – Hofmeister  
Seconded – Fowle  
Approved unanimously

### **OLD BUSINESS**

None

### **NEW BUSINESS**

Roof stated that office uses Profile Shredding, a nationally certified shredding company, to dispose of documents. Office has veterans’ paper files of documents already submitted to VA older than Michigan’s “keep for seven years” rule. Profile can provide large receptacles to collect files or office can transport files to facility for disposal at 28 cents/pound. Roof requested approval to request Profile receptacles be dropped off and utilized.

Motion to approve request for Profile shredding receptacles - Hofmeister  
Seconded – Fowle

### **COMMUNITY INFORMATION**

### **ADJOURNMENT**

Motion to approve adjournment – Hofmeister  
Seconded – Sourek  
Approved unanimously  
Meeting adjourned at 9:01 AM