

GRAND TRAVERSE COUNTY  
BOARD OF COMMISSIONERS

Regular Meeting  
May 15, 2019

Chairman Hentschel called the meeting to order at 8:00 a.m. at the Governmental Center.

OPENING CEREMONIES, EXERCISES OR INVOCATION

An invocation was given by Commissioner LaPointe, which was followed by the Pledge of Allegiance to the Flag of the United States of America.

PRESENT: Addison Wheelock, Jr., Gordie LaPointe, Brad Jewett, Bryce Hundley,  
Betsy Coffia, Ron Clous, and Rob Hentschel

APPROVAL OF MINUTES

Minutes of May 1, 2019 Regular Meeting

Moved by Clous, seconded by Jewett to approve the minutes listed above. Motion carried.

PUBLIC COMMENT

The following people addressed the Commissioners during Public Comment:

**Sylvia McCullough**  
**Carol Shuckra**  
**David Petrove**  
**Linda Pepper**  
**Matthew Schoech**  
**Ann Rogers**  
**Al McCullough**  
**Mary Marois**  
**Marilyn Fitzgerald**  
**Herb McCullough**

APPROVAL OF AGENDA

Moved by Wheelock, seconded by Hundley to approve the agenda as presented. Motion carried.

CONSENT CALENDAR

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If any item is not removed from the consent calendar, the action noted (receive & file or approval) is approved by a single Commission action adopting the consent calendar. All

Information identified on the Consent Calendar can be viewed in its entirety at [www.grandtraverse.org](http://www.grandtraverse.org)

A. RECEIVE AND FILE

1. 1<sup>st</sup> Quarter 2019 Treasurer’s Investment Report
2. Conservation District – April 2019 Report
3. Northwest Michigan Community Action Agency Minutes of March 21, 2019  
*Removed from calendar*
4. Department of Health and Human Services Board (Pavilions) minutes of March 21, 2019
5. Michigan Townships Association minutes of May 2, 2019

B. APPROVALS

1. 13<sup>th</sup> Circuit Court Community Corrections Grant Application & Acceptance  
*Removed from calendar*
2. Resolution 71-2019  
Commission on Aging  
Home Chore Lawn Maintenance Vendor Program
3. Road Commission Monthly Report
4. Resolution Authorizing Road Commission to Purchase Surety or Fidelity Bonds for Board Members – *Removed from calendar*
5. Resolution 72-2019  
Finance  
April 2019 Claims
6. Tribal Council Allocation of 2% Fund Grant Applications – *Removed from calendar*

ACTION ON THE CONSENT CALENDAR

After the County Clerk read the Consent Calendar for the record, the following items were removed:

B-1	Page 27	By Wheelock
B-6	Page 69	By Wheelock
A-3	Page 19	By Hundley
B-4	Page 45	By David Petrove

Moved by Wheelock, seconded by Coffia to approve the Consent Calendar as presented.  
Roll Call Vote: Yes 7

SPECIAL ORDERS OF BUSINESS

None

ITEMS REMOVED FROM CONSENT CALENDAR

**A-3 Northwest Michigan Community Action Agency Minutes of March 21, 2019**

Moved by Hundley, seconded by Wheelock to Receive & File Northwest Michigan Community Action Agency Minutes of March 21, 2019. Motion carried.

**B-1 13<sup>th</sup> Circuit Court Community Corrections Grant Application and Acceptance**

Sherise Shively, Community Corrections Manager, spoke about the role and duties of the Community Corrections Department

Resolution 73-2019

13<sup>th</sup> Circuit Court

Michigan Department of Corrections

Office of Community Corrections

Grant Application for FY 2020

Moved by Wheelock, seconded by Clous to approve Resolution 73-2019. Motion carried.

**B-4 Resolution Authorizing Road Commission to Purchase Surety or Fidelity Bonds for Board Members**

Phil Masserant, Road Commission Finance Manager, and Dean Bott, County Finance Director explained the request for surety bonds for Road Commission board members and answered Commissioners' questions.

David Petrove had asked that this item be pulled and he spoke about the Road Commission's responsibilities and decisions.

Andy Marek, Road Commissioner, answered Commissioners' questions regarding compensation for board members.

Resolution 74-2019

Road Commission

Michigan County Road Commission Self-Insurance Pool

Surety/Fidelity Insurance

for Road Commission Members

Moved by Wheelock, seconded by Jewett to approve Resolution 74-2019 with the amendment to the last paragraph to add **per member** after the amount of \$10,000.00. Motion carried.

**B-6 Tribal Council Allocation of 2% Fund Grant Applications**

Moved by LaPointe, seconded by Coffia to approve Resolution 75-2019.

Roll Call Vote: Yes 3, No 4

Nay: Jewett, Clous, Wheelock and Hentschel

Motion failed.

DEPARTMENT ACTION ITEMS

**a. Administration**

1) Revised Purchasing Policy

Chris Forsyth, Deputy County Administrator, explained the changes made to the Purchasing Policy.

Commissioner LaPointe requested that they vote separately on some of the changes to the policy.

**Section VIII – Purchasing Guidelines**

Commissioner LaPointe’s requested changes to the table in Section VIII.

Moved by LaPointe, seconded by Hundley to change the Total Purchase Amount required for approval by the Department Head and County Administrator in column 1, row 3 be **\$5,000 to \$20,000** and the Total Purchase Amount required for approval by Department Head, County Administrator, Board Approval and purchase order in column 1, row 4, be **\$20,000** and over.

Roll Call Vote: Yes 2, No 5

Nay: Hundley, Coffia, Clous, Wheelock and Jewett

Motion failed.

Moved by LaPointe, seconded by Coffia to add to column 2, row 3 that the purchase should be identified in the **original** budget.

Roll Call Vote: Yes 1, No 6

Nay: Coffia, Clous, Wheelock, Jewett, Hundley and Hentschel

Motion failed.

Moved by LaPointe, seconded by Hentschel to add to Approving Entity in column 3, row 3, that **the County Administrator may, at his or her discretion, also request Board approval.**

Roll Call Vote: Yes 6, Absent 1

Absent: Ms. Coffia was out of the room during the vote.

Resolution 75-2019

Purchasing

Revised Purchasing Policy

Moved by Wheelock, seconded by Jewett to approve Resolution 76-2019 with the amendment under the \$5,000 to \$24,999.99 category, column 3, row 3, that **the**

**County Administrator may, at his or her discretion, also request Board approval.**

Roll Call Vote: Yes 7

UNFINISHED BUSINESS

**a. Recommendations for Appointments**

**Community Mental Health and Commission on Aging**

Commissioners decided to vote on each of the appointments separately.

PUBLIC COMMENT

**Barb Willing**

Moved by Wheelock, seconded by Coffia to reappoint Mary Marois (general citizen) to the Northern Lakes Community Mental Health Board for a 3 year term ending March 31, 2022.

Roll Call Vote: Yes 5, No 2

Nay Clous and Hentschel

Moved by Hentschel, seconded by Clous to reappoint Randall Kamps (general citizen) to Northern Lakes Community Mental Health for a 3 year term ending March 31, 2022; to appoint Dr. Dan Lathrop (Health Professional) to Northern Lakes Community Mental Health for the remainder of a 3 year term ending March 31, 2020; and to appoint Tonya Cook to the Commission on Aging Advisory Board for a 3 year term ending February 28, 2022.

Commissioners discussed the composition and requirements for different members of the Mental Health Board.

**Mary Marois** answered Commissioners' questions about the member composition on the Mental Health board.

Chairman Hentschel amended his motion to exclude Dr. Dan Lathrop from appointment and to add Barb Willing as an alternate if any future vacancies occur.

Chairman Hentschel amended his motion to **only** include the reappoint of Randall Kamps to Northern Lakes Community Mental Health for a 3 year term and to appoint Tonya Cook to the Commission on Aging Advisory Board for a 3 year term.

Roll Call Vote: Yes 7

Commissioners directed civil counsel to research the qualifications for the position of Health Professional on the Northern Lakes Community Mental Health Board and determine if Dr. Lathrop would meet the requirements to serve as the Health Professional.

NEW BUSINESS

**a. Goal Setting Session**

John Amrhein, MSU Extension, facilitated a goal setting session. Commissioners identified their top priorities. Administration will compile the results and report back to the Commissioners.

PUBLIC COMMENT

The following people addressed the Commissioners during Public Comment:

**Tom Bousamra**  
**Mary Beth Novak**

COMMISSIONER/DEPARTMENT REPORTS

Commissioners gave updates on meetings and events they attended.

NOTICES

**May 22, 2019 - Emergency Management for Elected Officials (9:00 a.m.) – Health Department**

**May 22, 2019 - Study Session (11:30 a.m.) – Health Department**

**June 5, 2019 - Regular Session**

CLOSED SESSION

None

Meeting adjourned at 12:12 p.m.

\_\_\_\_\_  
Bonnie Scheele County Clerk

\_\_\_\_\_  
Rob Hentschel, Chairman

APPROVED: \_\_\_\_\_  
(Date) (Initials)