



We will enhance community and quality of life through people, parks, and programs.

**Grand Traverse County Parks and Recreation Commission
MINUTES
Thursday, June 14, 2018
Commission Chambers, Second Floor, Governmental Center
400 Boardman Avenue, Traverse City, Michigan 49684
5 p.m. Meeting**

- A. Pledge of Allegiance
- B. Call to Order
Meeting called to order at 5 p.m.
- C. Roll Call
Commissioners Present: David Grams, Rod Kivell, Steve Largent, Tom Mair, William Mouser, Whitney Waara, Shirley Zerafa, John Roth
Commissioners Excused: Rodetta Harrand, Pete Albers
Others Present: Kristine Erickson, Director, and Ryan Walsh, Office Manager, Grand Traverse County Parks and Recreation; Tawny Hammond, Operations Manager, River Outfitters; Tony Dell'Acqua, Board Liaison, Trina Gerarden, Board Member, Josh Benghauser, President, Traverse Bay Blues Rugby; Erin Anderson, Executive Director, Kit McKay, Artistic Director, and Will Kitchen, Theater Consultant, Parallel 45.
- D. First Public Comment
There was no public comment.
- E. Approval of/Additions to Agenda
MOTION by Mair, second by Zerafa, to approve agenda, as presented. Motion carried.
- F. Special Orders of Business/Presentations
 - 1. Update: The River at Medalie Park
Tawny Hammond, Operations Manager for River Outfitters, reported on the livery's progress so far this season at Medalie Park.
- G. Action on Consent Calendar
MOTION by Zerafa, second by Waara, to approve the Consent Calendar, with the exceptions of items 8 and 10. Motion carried.
Receive and File
 - 1. Draft Minutes from May 10, 2018 Parks and Recreation Commission Meeting
 - 2. Approved Minutes from May 1, 2018 Business Development Team Meeting
 - 3. Parks and Recreation-Senior Center Network Budget Report
 - 4. May 2018 Conservation District Report
 - 5. Maple Bay Park Soil Conservation Plan
 - 6. Signed Maple Bay Park Farming Agreement
 - 7. Signed Agreement for Norte! to Use Pugsley Building at Civic Center Park

8. ~~Parks and Recreation Slide Presentation Made During May 23, 2018 County Board of Commissioners' Meeting~~
9. Draft Minutes from May 23, 2018 County Board of Commissioners' Meeting
10. ~~June 6, 2018 E-mail from Consultant Watza: Cell Tower Lease Review Update~~
11. May 31, 2018 Letter from Rotary Charities Regarding \$70,000 Grant Award
12. May 23, 2018 E-mail from MMRMA Regarding RAP Grant Award
13. MMRMA Rap Grant Application and Fence Quote

H. Items Removed from Consent Calendar

1. Item 8. Parks and Recreation Slide Presentation Made During May 23, 2018 County Board of Commissioners' Meeting
 Commissioner Roth suggested that a member of the Parks and Recreation Board make a short presentation to the County Board of Commissioners every six months to update them about Parks and Recreation projects and activities.
 Commissioner Mair mentioned that the Board of Commissioners voted to allocate \$25,000 toward Phase II of the pool renovation to encourage others to donate or "unofficially match" the donation.
 MOTION by Roth, second by Kivell, to accept Item 8. Motion carried.
2. Item 10. June 6, 2018 Email from Consultant Watza: Cell Tower Lease Review Update
 Commissioner Largent asked if any guidance was provided to Director regarding the cell towers under the stewardship of Parks and Recreation. Director explained that a report and recommendation will be provided later in June.
 MOTION by Largent, second by Mair, to approve Item 10. Motion carried.

- I. Parks and Recreation-Senior Center Report (Director; Senior Center Network Manager; President)
 MOTION by Grams, second by Largent, to authorize Director of Parks and Recreation to pursue the construction of a cabin on Power Island and to follow up with Naming Rights for said structure. Motion carried.

J. Old Business

1. Easling Pool Refurbishment Vendor Selections and Expenditures: Resolution of Authorization
 MOTION by Largent, second by Kivell, to approve resolution 03-2018 authorizing the County ... Parks and Recreation Director to select vendors and expend donated funds, as necessary, for the Easling Pool Refurbishment Project.
 Roll Call Vote
 Yeas: Grams, Kivell, Largent, Mair, Mouser, Waara, Zerafa, Roth (8)
 Nays: (0)
 Absent: Albers and Harrand (2)
 Motion passed, 8 to 0
2. Request to Retain Portion of Fence at Civic Center Park
 MOTION by Largent, second by Kivell, to retain portion of fence at Civic Center Park and to approve Director of Parks and Recreation to address any other requests and continue to be good neighbors with "ambassadors of the Civic Center." Motion carried.
3. Draft Medalie Park Use Agreement: TC Tritons Rowing Program
 Commissioner Largent suggested to add that Medalie Roadside Park hereinafter will be referred to as "park" under Item 1 for the purpose of consistency.
 Commissioner Largent requested a clarification about who will undergo background checks under Item 7, and suggested that anyone working as part of the team be subject to such a check.
 MOTION by Largent, second by Waara, to enter into agreement for Grand Traverse County Parks and Recreation Commission and TC Tritons Rowing Program for Recreational Programming, dock installation, and equipment storage at Medalie Roadside Park, subject to the recommended changes.
 Roll Call Vote
 Yeas: Grams, Kivell, Zerafa, Largent, Mair, Waara, Mouser, and Roth (8)
 Nays: (0)
 Absent: Albers and Harrand (2)
 Motion passed, 8 to 0
4. Draft Naming Rights Agreement: InTeliCare Health Services Memorial Garden at Civic Center

Commissioner Mair asked about size of signage. Commissioner Roth suggested the sign be limited to four square feet and that a design be brought to the commission for approval.

Commissioner Largent suggested that "maintained" be defined in the agreement.

MOTION by Waara, second by Grams, to approve the agreement with InTeliCare with suggested amendment. Commissioner Largent opposed. Motion carried, 7 to 1.

5. VISTA Agreement Renewal Request

Office Manager updated Commissioners about the VISTA program and the employee who has been with the department since August 2017. Office Manager requested to pursue renewal of a ...VISTA agreement for 2018-2019.

MOTION by Largent, second by Mair, to approve the Parks and Recreation Director and Office Manager moving forward with extending the AmeriCorps VISTA Employee Agreement for another year.

Roll Call Vote

Yeas: Grams, Kivell, Zerafa, Largent, Mair, Waara, Mouser, and Roth (8)

Nays: (0)

Absent: Albers and Harrand (2)

Motion passed, 8 to 0.

K. New Business

1. Proposal: Traverse Bay Blues Rugby at Twin Lakes Park

MOTION by Roth, second by Largent, to continue to work with Traverse Bay Blues Rugby to make Twin Lakes its home. Motion carried.

2. Proposal: Parallel 45 Theatre at Civic Center

MOTION by Largent, second by Mair, to approve County Parks and Recreation Commission and Parallel 45 Theater to enter into an agreement for the use of the Amphitheater at the Civic Center from July 1, 2018, through December 31, 2021 contingent upon obtaining adequate funds for improvements to be made by County.

Roll Call Vote

Yeas: Mouser, Waara, Mair, Largent, Zerafa, Kivell, Grams, and Roth (8)

Nays: (0)

Absent: Albers and Harrand (2)

Motion passed, 8 to 0.

3. Sign at Twin Lakes Park (Discussion)

Commissioners asked Director to research whether there was an insurance claim made and paid out for the Twin Lakes Park sign that was damaged, removed, and replaced with a temporary sign several years ago.

L. Second Public Comment

Commissioner Grams spoke against cars parking on the grassy areas and the excessive trash at the Civic Center Park. Office Manager provided an update about what department is doing to actively address these issues.

M. Notices and Commissioner Comments

Commissioner Largent advised that the Drain Commissioner's office has moved from the Governmental Center to the County's Lafranier Road location.

Commissioner Kivell spoke positively about his experience during a recent visit to Medalie Park to see the River Outfitters and the Traverse City Tritons Rowing Team there.

N. Adjournment

Meeting adjourned at 7:16 p.m.